

BOROUGH OF DAUPHIN COUNCIL MEETING

August 8, 2017

Council meeting came to order at 1900 hours located at the:

Dauphin Borough Building

200 Church Street

Dauphin, PA 17018

Roll Call of Council

Council President	Stephen Bomgardner-absent
Council Vice-President	David Grbich
Council Pro-Temp	John Windish
Councilman	John Reichard
Councilman	David Koppenhaver-absent
Councilman	Joseph Wynn
Councilwoman	Dianne Price
Mayor	Terry Searight-absent
Borough Engineer	John Poff with Light-Heigel & Associates
Borough Solicitor	Michael Cassidy with Johnson/Duffy Law Firm
Secretary	Trudy Koppenhaver
Treasurer	Tracy Klinger-absent

Call to Order

Open with the Pledge of Allegiance

APPROVAL OF MINUTES

Council Vice-President Grbich asked for questions/comments/corrections regarding the Council Meeting Minutes of July 5, 2017. A motion was made by **Councilman Reichard** to approve the minutes. The motion was second by **Councilman Windish**. **Councilwoman Price** and **Councilman Wynn** abstained. Motion passed unanimously.

Open Comments from Dauphin Borough Residents

Ralph Stone-Dauphin-Middle Paxton Historical Society-spoke of concerns with the Borough parking lot on the side of the Old School building. The parking lot fills with water during heavy rainfall. There is a drain located on the school property that has been filled with plywood. This prevents the water from flowing

and enables the water to run in the school basement. **Council Vice-President Grbich** instructed Joey Wynn to construct a berm with stones or curb system to advert the water.

Donald Hivner-611 Charles Road- Questioned our rental inspection code. The Council decided that Mr. Hivner had paid the fee of \$63.00 in 2015 at which time he was exempt from his property being a rental property. It was also exempt in 2016. Therefore the Borough will credit the \$63.00 from 2015, which was never refunded to Mr. Hivner. Mr. Hivner will be current with his rental fees. Mr. Hivner stated he will call Pixie at Light-Heigel for an inspection.

Ellen Taylor-721 Edison Road- requested the Borough identify her sewer lateral. Troy Toland will visit the resident tomorrow to attempt to identify her lateral.

The Borough is asking Light-Heigel if their firm has maps of the Forest Hills area that would help the Borough workers identify sewer laterals in this area. John Poff will inquire with Keith Heigel.

Ms. Taylor also reported issues of dogs in the area without leashes. Trudy Koppenhaver will report this issue to Keith Heigel.

Bob Rusbatch, EMC Coordinator for Middle Paxton Township/ Dauphin Borough

Report attached

Brian Cuddy-Parks and Recreation

A contract has been awarded and work should begin by September 2017 on the grandstands at Kennedy Park.

Public Facility Report

Report attached to the August 8, 2017 minutes. Joey will acquire estimates from Central State Distributors for the garage doors at the shop. The workers would like to purchase an expandable pole saw for approx. \$659.95.

Engineer's Report

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

Gaming Grant-nothing reported

A preliminary CBDG recommendation for \$50,000 toward ADA ramps is pending until funded (estimate time frame is June of 2017).

Sanitary Sewer-report submitted by Mike Keffer. The report is attached to the minutes.

Suez-nothing reported

Quotes to repair manhole 120- Joey Wynn inquired to the life span if the man hole was grouted. John Poff stated he would get an answer.

Rental Properties-Council has given Ed Wenger, Rental Inspector for Light-Heigel, permission to move forward with enforcement of inspections.

Manhole at Swatara Street-Keith Heigel stated the job should be completed within the next thirty days.

Lot #41 Tall Trees-this lot is new construction. There is a drainage problem. Council is requesting a letter be sent to the builder stating the builder is in violation of the Borough's storm water ordinance.

Sewer Plant Operators-Councilman Windish presented John Poff with a copy of an excel spreadsheet training plan for our Public Faculty workers. **Councilman Windish** inquired as to when Joey Wynn's training would be completed. **Councilman Reichard** questioned if our Public Facility workers could be required to sign a contract with the Borough stating when they receive their Sewer License they would be required to remain employed with the Borough for a determined period of time. **Councilman Reichard** requested Mike Cassidy draw a contract for the Borough employees to sign.

Light-Heigel Billing-Councilman Windish presented John Poff with copies of the Engineering billing for the previous two months. **Councilman Windish** is requesting an explanation of the operator assistance billing.

SOLICITOR'S REPORT

No new business

UNFINISHED BUSINESS

Rental Ordinance – Board needs one additional member

Harrisburg Church of Prayer-Tax Exoneration-requesting a retroactive exoneration for taxes that were issued prior to July 1, 2017. The amount of the exemption is \$3,770.22 for Municipal Real Estate and \$283.78 for Fire Protection. The Church paperwork was in order and complete. A motion was made by **Councilman Reichard** and second by **Councilman Wynn** to approve the exoneration. Motion passed unanimously.

Vultures-a meeting is scheduled for August 29, 2017. The meeting was recessed and will reconvene on August 29, 2017 at 7 p.m. at the Borough Building.

NEW BUSINESS

None

CORRESPONDENCE

The Financial Requirement Minimum Obligation was presented to the Council Members. A representative of Trinity church has requested to use Market Square for a back to school event on August 12, 2017. A representative of the church signed a Community License Agreement. Fees must be established for organizations and residents within the Borough.

COMMITTEE REPORTS

Administration and Finance – Steve Bomgardner- Chairman-no report

Personnel-Dave Grbich-Chairman-no report

Public Facilities-Joe Wynn-Chairman–received permission to order new tires for the loader. Presented quotes for spraying steps at High Street and the area located near the Stoney Creek Inn.

Sanitation – David Koppenhaver – Chairman- Councilman Koppenhaver-no report

Community Development- John Windish – Chairman- no report

Public Safety – Dianne Price- Chairwoman-turned PP&L Billing turned over to Life Team. The only expenditures will be Insurances and Auditing.

Mayor's Report

No Report

Treasurer's Report

Due to the absence of the Treasurer, the approval of the report was postponed until September 2017.

Adjournment from Council Meeting- 8:58

The meeting will reconvene on August 29, at 7 p.m. for the purpose of discussing the vultures in Dauphin

EXECUTIVE SESSION

9:00 to 9:30

No business was conducted after the executive session.

Attest:

Approved:

Trudy Koppenhaver
Secretary

David Grbich
Vice-President
Dauphin Borough Council