

## **BOROUGH OF DAUPHIN COUNCIL MEETING**

July 5, 2017

Council meeting came to order at 1900 hours located at the:

Dauphin Borough Building

200 Church Street

Dauphin, PA 17018

### **Roll Call of Council**

Council President	Stephen Bomgardner
Council Vice-President	David Grbich
Council Pro-Temp	John Windish
Councilman	John Reichard
Councilman	David Koppenhaver
Councilman	Joseph Wynn-absent
Councilwoman	Dianne Price-absent
Mayor	Terry Searight-absent
Borough Engineer	Mike Keffer with Light-Heigel & Associates
Borough Solicitor	Michael Cassidy with Johnson/Duffy Law Firm
Secretary	Trudy Koppenhaver
Treasurer	Tracy Klinger

### **Call to Order**

Open with the Pledge of Allegiance

### **APPROVAL OF MINUTES**

**Council President Bomgardner** asked for questions/comments/corrections regarding the Council Meeting Minutes of June 6, 2017. A motion was made by **Councilman Reichard** to approve the minutes. The motion was second by **Vice-President Grbich**. Motion passed unanimously.

### **Open Comments from Dauphin Borough Residents**

Robin Straub, of Keystone Insurance Group, presented the Borough's Insurance Coverage for the year 2017-2018. Mr. Straub also explained the value of obtaining additional insurance coverage for Council members and volunteers. The cost for this insurance is \$150.00 per year.

Harrisburg Church of Prayer presented documentation requesting a tax exoneration for property located at 100 Floral Lane, Dauphin.

All necessary documentation was presented to qualify for the exoneration. The church membership is asking for exoneration prior to the year 2017. The Dauphin County Board of Assessment Appeals has granted an exemption effective July 1, 2017. Harrisburg Church of Prayer presented all proper documentation for the exoneration.

**Councilman Windish**-inquired if other churches in the area are exempt from taxes and do other churches pay a fire tax. Trudy Koppenhaver will inquire with Virginia Wynn, Dauphin Borough Tax Collector, on the status of other churches in the area. This matter will be on the agenda for the August 8, 2017 meeting.

**Ralph Stone**-representing the Dauphin-Middle Paxton Historical Society- proposed a new storage room for Dauphin Borough in the Old School House building. Ralph presented plans. Dauphin Borough accepted the new proposal for a storage area. A light and new electrical outlet will be installed in the proposed area. A motion was made by **Councilman Reichard** and second by **Vice-President Grbich** to accept the proposal for a new storage room in the Old School. Motion passed unanimously. Diagram attached to minutes.

**Chad Reichbaugh**-507 Allegheny Street-expressed concern of drainage on his property. The Borough will have Light-Heigel evaluate the situation. Mr. Reichbaugh gave permission for the borough to have access to his property.

**Amanda Nichols**- 415 High Street-requested permission to repair the concrete in the area which she parks on High Street. Council granted permission to repair the concrete.

### **Bob Rusbatch, EMC Coordinator for Middle Paxton Township/ Dauphin Borough**

None

### **Brian Cuddy-Parks and Recreation**

The Dauphin Home Association made a contribution with respect to the rides at the Carnival. A bid has been awarded for the work at Kennedy Field Grand Stands.

### **Public Facility Report**

Report attached to the July 5, 2017 minutes.

## Engineer's Report

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

**Gaming Grant**-have received notice of an award in the amount of \$92,218.00 for improvements to Lion's Club Park.

A preliminary CBDG recommendation for \$50,000 toward ADA ramps is pending until funded (estimate time frame is June of 2017).

**Sanitary Sewer**-The manhole above Erie Street flooded the downstream Manhole. Light- Heigel has received three quotes to repair the manhole and the sewer pipe.

- A. Mr. Rehab-quote is for grouting the leak in the manhole. \$1,950.00 to \$2,400.00
- B. USG Utilities- quote for grouting the manhole is \$2,500 to \$3,600.00
- C. USC Utilities also quoted the spot repair of the separated joints in the VC Pipe. The quote for both Manhole repair and VC pipe repair is \$7,500.00 to \$8,500.00.
- D. Pipe Shark-grout manhole 120 and sectional repairs in VC pipe \$9,200.00
- E. Pipe shark-replace the cast iron pipe between manhole 120 and 12 using pipe bursting \$25,000.00

Council will like to review quotes with Keith Heigel before making a decision.

**Suez**-has not responded after receiving the WWTP and collection system information.

**Manhole at Swatara Street**-Keith Heigel stated the job should be completed within the next thirty days.

## SOLICITOR'S REPORT

Fulton Bank has provided a revised proposal for refinancing the RUS Loan. The proposal was a 27 year mortgage with 7 year fixed at 2.57% with a semi- annual payment of \$50,000.00  
A 20 year variable rate based on prime plus 1.9 % with a cap at 5.27%. This rate would fluctuate.  
Council decided to postpone a decision pending a decision from Suez Water.

Ask Tracy to help.

## UNFINISHED BUSINESS

**Rental Ordinance** – Board needs one additional

**Sewer Municipal Authority-Councilman Reichard** stated the Authority should consist of five members. There are currently two active members of the Board. Michael Cassidy will inquire on the necessity of having a Sewer Authority. Council will revisit the issue after a decision from Suez Water has been rendered.

**Bids for Siding on Borough Building**-Three bids were submitted.

- A. Jeffrey A. Smith Roofing & Siding \$18,400.00
- B. Richard F. Carl \$20,130.00
- C. N. A. S. Contracting, LLC \$19,600.00

**Councilman Reichard** made a motion to award Jeffrey A. Smith the contract with an amendment to include ½ inch installation with a quote of \$19,400.00. The work will be on the office portion of the Borough building. **Councilman Koppenhaver** second the motion. Motion passed unanimously.

**Fee Resolution-Council President Bomgardner** presented a draft of a fee resolution for the Borough. Use of Public Facilities must be added to include a \$50.00 fee for use of the Parks. A security deposit fee needs to be established. **Councilman Windish** questioned if the rental property fee should be included.

## NEW BUSINESS

**Vultures**-concerned residents from Dauphin Borough were present to discuss the vulture situation in the Borough. After discussion, the decision was made to conduct a meeting with businesses and residents in the Borough. The Sanitation Committee will set up a public meeting to discuss a long term plan for removal of the vultures.

## CORRESPONDENCE

**Council President Bomgardner**-presented a letter from the Dauphin County Department of Community & Economic Development awarding the Borough a grant in the amount of \$92,218.00

## COMMITTEE REPORTS

**Administration and Finance – Steve Bomgardner- Chairman**-Committee will continue work on fee schedule

**Personnel-Dave Grbich-Chairman**-no report

**Public Facilities-Joe Wynn-Chairman**-no report

**Sanitation – David Koppenhaver – Chairman- Councilman Koppenhaver**-no report

**Community Development- John Windish - Chairman-** no report

**Public Safety – Dianne Price- Chairwoman- Councilman Reichard** reported the Fire Company will be debt free. They received a gaming grant to pay off their equipment.

### **Mayor’s Report**

Mayor presented a written report. Report is attached to the minutes.

### **Treasurer’s Report**

A motion was made by **Council Vice-President Grbich** and second by **Councilman Reichard** to approve the June 2017 treasurer report.

Tracy Klinger reported the DCED report was filed.

Tracy Klinger asked Borough Council Members to agree to a three year term for our audit with Maher Duessel. Proposed fee to perform the audits are as follows:

<b>Service Option</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
DCED Report	\$7,975	\$8,225	\$8,485
DCED report with Footnotes	\$9,975	\$10,275	\$10,605
Financial Statement And DCED Report	\$11,975	\$12,350	\$12,750

The Borough is in the process of changing banks from BB&T to Mid Penn bank.

### **EXECUTIVE SESSION**

None

**ADJOURNMENT FROM COUNCIL MEETING – 9:12**

Attest:

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Trudy Koppenhaver  
Secretary

Approved:

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Steve Bomgardner  
President of Borough