

BOROUGH OF DAUPHIN COUNCIL MEETING

May 2, 2017

Council meeting came to order at 1900 hours located at the:

Dauphin Borough Building

200 Church Street

Dauphin, PA 17018

Roll Call of Council

Council President	Stephen Bomgardner
Council Vice-President	David Grbich
Council Pro-Temp	John Windish
Councilman	John Reichard
Councilman	David Koppenhaver
Councilman	Joseph Wynn
Councilwoman	Dianne Price - absent
Mayor	Terry Searight
Borough Engineer	Keith Heigel with Light-Heigel & Associates
Borough Solicitor	Michael Cassidy with Johnson/Duffy Law Firm
Secretary	Trudy Koppenhaver
Treasurer	Tracy Klinger

Call to Order

Open with the Pledge of Allegiance

APPROVAL OF MINUTES

Council President Bomgardner asked for questions/comments/corrections regarding the Council Meeting Minutes of April 4, 2017. A motion was made by **Councilman Reichard** to approve the minutes. The motion was second by **Councilman Wynn**. Motion passed unanimously.

Open Comments from Dauphin Borough Residents

Mary Jane Davis, landlord, 204 Schuylkill Street, presented an interest in purchasing the property located adjacent to her property at 204 Schuylkill Street.

Cecily Lamb, landlord, 222-224 Erie Street, stated she is concerned with issues on Erie Street. The mayor addressed several situations with Ms. Lamb.

Bob Rusbatch, EMC Coordinator for Middle Paxton Township/ Dauphin Borough

None

Brian Cuddy-Parks and Recreation

Kennedy Park Project-The Park Authority requested bids and no one responded to the bid. The Park Authority will rebid the project. The Authority has four years to complete the project. The Authority was required to spend \$1.00 before March 22, 2017. This requirement has been met.

Public Facility Report

Report attached to the May 2, 2017 minutes.

Engineer's Report

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

American Heavy Moving-received PADOT approval sooner than expected for their oversized transformer delivery. The move is expected to occur on April 7, 2017.

Gaming Grant-The Dauphin County Commissioners awarded the Borough a Gaming Grant for the Dauphin Borough Parks Project in the amount of \$92,218.00 The Public Facilities Committee, consisting of **Bomgardner, Wynn, and Koppenhaver**, will meet to review the plans on May 10 at 8:00 a.m.

A preliminary CBDG recommendation for \$50,000 toward ADA ramps is pending until funded (estimate time frame is June of 2017).

Sanitary Sewer-Mike Keffer continues to oversee WWTF operations and provides support to Troy Toland and Joey Wynn. Keith Heigel reported that Light Heigel and Associates does not have a spreadsheet to monitor the progress of training.

Suez-a waterline break occurred above Erie Street and flooded the downstream manhole. An inspection indicated the hydraulic cement seal is damaged. Mr. ReHab will provide a quote to reseal the connection. Keith Heigel and Mike Cassidy were in agreement suggesting it would be hard to collect money from Suez for the seal replacement. Keith Heigel will obtain a quote on sleeving the manhole. **Council President Bomgardner** inquired to the life expectancy of grouting the manhole vs. concrete.

VA/ERP-report is due every 3 years for the RUS Agency. **Council President Bomgardner** gave permission for Light Heigel to proceed with the completion of the report.

Bush and tree trimming on Stump road-the Electric Transmission is commencing. Small trucks and chippers are to be used. Hillside/Stump road will also be used for access.

Actuator-is back in service at the Sewer Plant. Does Council want to consider purchasing a spare actuator value? Mike Keffer will obtain a quote on a spare.

NPDES-application was submitted for renewal. No comments were received to date. The Borough will continue with the permit that we currently have. Expecting new permit within the next thirty days.

Sewer Main at Charles Road- Kline's jetted the sewer main from manhole no. 132 to manhole no. 133. (in the vicinity of 614 Charles Road). The main was not blocked. The jetting did not relieve the problem. The lateral under the street between the main and the curb joining the property address of 614 Charles was blocked. Keith Heigel will review videos of the area.

Manhole at Swatara Street-Keith Heigel will correspond with Terry Searight concerning street closures for the project. Project should be completed within two weeks.

SOLICITOR'S REPORT

Ordinance No. 2017-02-amending Chapter 15 of the current ordinance for the purpose of enabling Council to appoint by Resolution a person to serve as a parking enforcement personnel, and providing payment of fines directly to the Borough by mail, provided the payment is post-marked within two business days of the issuance of the parking citation. Any person who violates any provision of the Part shall, upon conviction by Magisterial District Judge, be sentenced to pay a fine of \$15.00 plus costs.

Councilman Wynn made the motion to approve ordinance 2017-02. **Council Vice-President Grbich** second the motion. The motion passed unanimously.

Resolution No. 2017-02-appointing John A Reichard, Jr., to serve as Parking Enforcement Officer for the Borough of Dauphin, effectively immediately, and in said position he shall be authorized and empowered to enforce all provisions set forth within Chapter 15 (Motor Vehicles and Traffic), Part 4 (Stopping, Standing and Parking,) Section 409 Penalty for Violation, of the Code of Ordinances of the Borough of Dauphin.

Council Vice-President Grbich questioned proper insurance for an appointed Parking Enforcement Officer. Mike Cassidy stated the question should be answered by our Insurance Company.

After discussion on insurance, **Council Vice-President Grbich** made a motion to pass Resolution 2017-02. **Councilman Reichard** second the motion. Motion passed unanimously.

.

UNFINISHED BUSINESS

Rental Ordinance – Board needs one additional member

Community Park License Agreement-fees need established

Virtus Group-recommends siding or other product on the outside of the building to prevent moisture. A concrete floor was recommended for the mayor's office. Joey Wynn will inquire on obtaining estimates for the outside work on the building. Air quality was good in the building.

Sewer Exonerations-Council is recommending establishing a Vacancy Rate Ordinance for those residents that do not reside in their properties but would meet certain requirements. Mike Cassidy will create a Vacancy ordinance to be approved at the June 2, 2017 Council meeting.

Keith Heigel will inquire into a home maintenance code.

Sewer Account 244A- posted a 10 day water shut off. Resident provided a doctor excuse. Will repost again in 30 days. Mike Cassidy will also pursue other options.

NEW BUSINESS

Vice-President Grbich discussed a Recycle Center for Dauphin Borough residents. Grich will provide more information at the June 6, 2017 council meeting. Grbich reported there would be no cost to the Borough except for man hours and storage.

CORRESPONDENCE

None

COMMITTEE REPORTS

Administration and Finance – Steve Bomgardner- Chairman-continue with work on fee schedule

Personnel-Dave Grbich-Chairman-nothing to report

Public Facilities-Joe Wynn-Chairman-reported there is a concrete storm water pipe on lower Erie Street that runs towards Hillside that needs repaired. The water should run to the creek, but this does not happen.

Sanitation – David Koppenhaver – Chairman- discussed the possibility of Suez Water obtaining our Sewer Plant. Keith Heigel will set up a meeting with John Hollenbach, of Suez Water. The Sewer Committee will attend the meeting with Suez.

Councilman Koppenhaver presented a quote of \$664.05 to rebuild a pump for the contactor tank. **Council President Bomgardner** agreed we should rebuild the pump.

Community Development- John Windish - Chairman- nothing to report

Public Safety – Dianne Price- Chairwoman- nothing to report

Mayor's Report

Reported various problems at Parks within the Borough. Assisted with transformers coming through the Borough. The **Mayor** and **Councilman Wynn** will meet and decided on how many Park Closed Dusk to Dawn signs are needed for our Parks.

Treasurer's Report

A motion was made by **Councilman Reichard** and second by **Council Vice-President Grbich** to approve the April 2017 treasurer report.

Tracy Klinger reported that BB&T has charged our bank accounts fees last month. Tracy Klinger will inquire on obtaining another institution for our accounts.

EXECUTIVE SESSION

None

ADJOURNMENT FROM COUNCIL MEETING – 9:19 p.m.

Attest:

Approved:

Trudy Koppenhaver
Secretary

Steve Bomgardner
President of Borough