

DAUPHIN BOROUGH  
COUNCIL MEETING MINUTES

November 8, 2017

Council meeting came to order at 1900 hours located at the:

Dauphin Borough Building

200 Church Street

Dauphin, PA 17018

Roll Call of Council

Council President	Stephen Bomgardner
Council Vice-President	David Grbich
Council Pro-Temp	John Windish
Councilman	John Reichard
Councilman	David Koppenhaver
Councilman	Joseph Wynn
Councilwoman	Dianne Price
Mayor	Terry Searight
Borough Engineer	John Poff with Light-Heigel & Associates
Borough Solicitor	Brian Carter with Johnson/Duffy Law Firm
Secretary	Trudy Koppenhaver
Treasurer	Tracy Klinger

Call to Order

Open with the Pledge of Allegiance

APPROVAL OF MINUTES

Council President Bomgardner asked for questions/comments/corrections regarding the Council Meeting Minutes of October 3, 2017. Motion by Councilman Reichard to approve the minutes from the October 3, 2017 meeting was seconded by Councilman Wynn. Motion passed unanimously. Councilman Windish abstained.

Open Comments from Dauphin Borough Residents

State Trooper Brian Hoy, from Troop H, was present at the meeting. He gave statistics from August 1, 2017 thru October 31, 2017. Troop H received 6,224 calls. 1% of the calls or 73 calls reported were for Dauphin Borough. 9 of the 73 calls were crimes.

## Vulture Contract

A motion to move forward with the contract between Dauphin Borough and the United States Department of Agriculture was made by Councilman Reichard. Councilman Koppenhaver second the motion. Motion passed unanimously.

Monies that have been promised by organizations will be collected annually. USDA will bill the Borough quarterly.

Bob Rusbatch, EMC Coordinator for Middle Paxton Township/ Dauphin Borough

150126

Report attached to the minutes

## Brian Cuddy-Parks and Recreation

Kennedy Field Accident-Brian Cuddy requested a police report. Joe Wynn II stated he will obtain the police report.

The Park Authority would like to hold their 2018 meetings at the Borough Building. The meetings are held the 4<sup>th</sup> Monday of each month. Works continue at Kennedy field.

## Public Facility Report

Report attached to the minutes.

## Engineer's Report

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

178 Riverview Terrace-The house under construction was issued a NOV for the non-complaint driveway HOP permit. An Occupancy Permit shall not be issued until the driveway NOV is addressed. Light-Heigel surveyed the property and the maximum slope permitted is 5%, the survey came in at approximately 18%. The builder must come back with a solution. Council President Bomgardner questioned the requirement for a guard rail across the street from the driveway. Councilman Reichard stated the storm water drain on Riverview Terrace is clogged due to the construction. Light-Heigel will send the builder another letter concerning this issue.

Gaming Grant-plans, specifications and bid documents are being prepared.

High Street Project-was submitted for a CDBG grant request on November 2, 2017.

Stony Creek Road Repair-Budget estimates were completed and forwarded to the Borough. Estimates are attached to the minutes.

Estimate to repair an Emergency generator pump at the sewer plant-total cost to repair is \$2,611.34. Approval from Council to have Cummins repair the pump.

Maintenance of a stone wall along Hillside Road-correspondence was received concerning the maintenance of the wall. A plan showing the location of the wall was forwarded to the Solicitor to rule on the ownership and maintenance of the wall.

Sanitary Sewer-the Engineer report stated DEP does not require a second license, but does recommend a second operator license for WWPTs.

Old School basement drain-three downslope inlets were collected as possible outlets. Options are attached to the minutes. Light-Heigel will have more information for the December 2017 meeting.

Waste Water General Examination-Troy Toland passed the test. Borough Council was in agreement to pay the \$150.00 application fee to obtain his permit.

Suez-nothing reported in regards to Sewer Plant.

#### SOLICITOR'S REPORT

None

#### UNFINISHED BUSINESS

Rental Ordinance – Board needs one additional member

Fee Schedule-finance committee will have the fee schedule available next month.

PP&L Grant-Keith Heigel will inquire into a grant

#### NEW BUSINESS

Holiday Committee Report

See attached report from Cheryl Cuddy

Grinder Pump- needs repaired. It was the decision of Council to replace the pump instead of repair. Estimate from Site Specific to repair the pump is included with the minutes. A new pump is approximately \$2,220.00.

Draft for 2018 Budget-balanced budget for all accounts. No tax increase or sewer fund increase. All wages were budgeted to come out of general fund. The proposed budget will be available on our Web Site and at the Borough Building. Councilman Windish recommends approving the budget in December.

## CORRESPONDENCE

Kathryn Schneider-from the Office of Vocational Rehabilitation was inquiring on the availability of a room to help disabled persons obtain jobs. The Borough Building does not have space available.

Seminars-building used for Community seminars. Trudy Koppenhaver inquired if seminars could be held in the Borough building. Councilman Windish recommends that the seminars be held in the Old School.

## COMMITTEE REPORTS

Administration and Finance – Steve Bomgardner- Chairman-no report

Personnel-Dave Grbich-Chairman-no report

Public Facilities-Joe Wynn-Chairman–spreaders are on trucks. 80 tons of salt was delivered.

Sanitation – David Koppenhaver – Chairman-no report

Community Development- John Windish – Chairman- no report

Public Safety – Dianne Price- Chairwoman-Council must appoint a council member to this committee next year. The Fire Company is debt free.

## Mayor's Report

Heritage Day was a success.

Damage was done to Borough property on Canal Street. The damage was reported to State Police. A complaint was filed. Gentleman was identified and will pay for the damages.

Mr. Bratic sent a letter to his tenant concerning parking on the sidewalk.

Going forward all complaints received by the Mayor must be in writing.



## Treasurer's Report

Councilman Reichard made a motion to approve the treasurer report for October 2017. Councilman Grbich second the motion. The motion passed unanimously.

Once Tracy Klinger is appointed as the primary contact for the Intuit account, she will update other user information to remove any inactive employees and add Council President and Borough Secretary. The motion to appoint Tracy was made by Councilman Grbich. Councilman Reichard second the motion. Mid Penn Bank RUS Loan Refinance Options-quotes are attached to the minutes. It was the agreement of the Council to make a decision at the December Borough Council meeting.

Adjournment from Council Meeting-8:29


## EXECUTIVE SESSION

None

Attest:

  
Trudy Koppenhaver  
Secretary

Approved:

  
Steve Bomgardner  
President  
Dauphin Borough Council