

**DAUPHIN BOROUGH**  
**COUNCIL MEETING MINUTES**

December 8, 2020

Council meeting came to order at 7:07 p.m.

**COUNCIL**

Council President	David Grbich
Council Vice-President	Brian Cuddy
Council Pro-Tem	Donald Harner (absent)
Councilman	Kevin Musselman
Councilman	Jeffrey Thrush
Councilman	George Bechtel
Mayor	Michael McKenna
Treasurer	Cindy Long
Administrator/Secretary	Linda Durgin

**APPROVAL OF MINUTES**

A motion by Council Vice-President Cuddy and seconded by Councilman Bechtel to approve the minutes of the November 4, 2020 Borough Council Meeting as presented passed unanimously.

**Open Comments from Dauphin Borough Residents**

Trudy Koppenhaver asked for an update on the Vulture Program. Council President Grbich stated the Borough is in discussion with USDA.

**Bob Rusbatch, EMC Coordinator for Middle Paxton Township/ Dauphin Borough**

- They are completing the inventory of Middle Paxton/Dauphin emergency equipment.
- During the mountain fires, the Hillside fire hydrant was pumping sludge. Suez Water Company is scheduled to evaluate the hydrant on Thursday, December 10, 2020.

**Jeff Thrush - Parks and Recreation**

No Report

## **ENGINEER'S REPORT**

- The Borough and County approved the final DCIB draw and paid Hempt. This leaves \$14,145.20 of that invoice and \$9,863,10 to be paid by the Borough.
- DCNR is finalizing their grant. \$19,400 will be released from DCNR for Borough employee hours and LHA invoices to finalize the Park Project. That amount is reimbursement for Borough costs.
- The committee continues to be aware of long term needs to maintain the bridges on Allegheny Street and will look for future funding opportunities.
- The LDI Planning Module is being processed through Middle Paxton Township. It can take up to 90 days.
- The Zoning Hearing Board granted the Blinebury variance request for an office and barber shop at the corner of Swatara and Allegheny Streets.

## **SOLICITOR'S REPORT**

- Regarding 608 Erie Street, Solicitor Zei has spoken to the family attorney handling Mary Zeiders' estate. Although a list of repairs needed to make the property safe was provided, no repairs have been made to date.
- The PUC voted that shut-offs now require a 20 day notice for residential properties with income equal to three times the poverty line or less (The poverty line for a family of four is approximately \$76,000.) Commercial or small businesses can take up to 18 months on a payment plan. Liens may be placed.

## **TREASURER'S REPORT**

- A motion to accept the November 2020 Treasurer's Report was made by Council Vice-President Cuddy, seconded by Councilman Bechtel and passed unanimously.

## **MAYOR'S REPORT**

- There was a dumpster permit requested but the resident has not followed through, to date.
- Both Councilman Bechtel and Mayor McKenna have attempted to contact a resident regarding the installation of a 'Children at Play' sign, with no response. Solicitor Zei or Engineer Heigel may look into it further because resident provides childcare and Borough may require an ordinance. Councilman Bechtel stated that there is already a sign present.

- The Christmas Parade organizer told the Mayor that it wasn't going to be a parade but just one vehicle. The Mayor is signing off on the permit to promote the Christmas event at the park.
- There is an abandoned vehicle on Allegheny Street that needs to be towed. The Mayor is checking with towing companies.

## **UNFINISHED BUSINESS**

- Resolution 2020-09, to extend Unemployment Compensation to cover non-firefighting activities, has been made. The word "Inc" needs to be added to the "Dauphin/Middle Paxton Fire Company 1" title. A motion to adopt this Resolution was made by Councilman Cuddy, seconded by Councilman Musselman and passed unanimously.
- Borough Council has decided to have a Facebook page using the current 250<sup>th</sup> Anniversary page and eventually converting it to Dauphin Borough's Facebook page. Mrs. Cuddy has agreed to be the administrator. There was discussion about Open Records archiving, however the Borough Solicitor says it's not needed. A motion was made to start this Facebook presence by Council Vice-President Cuddy, seconded by Councilman Musselman and passed unanimously.

## **NEW BUSINESS**

- A motion to accept Councilwoman Peck's resignation was made by Council Vice-President Cuddy, seconded by Councilman Musselman and passed unanimously.
- A motion to adopt the 2021 Budget, as presented and advertised, was made by Councilman Musselman, seconded by Council Vice-President and passed unanimously.
- A motion to adopt Resolution 2020-11, setting the 2021 tax rate, was made by Vice-President Cuddy, seconded by Councilman Musselman and passed unanimously.
- Council President Grbich told Council that he received a letter of interest from Steve Harris regarding a position on Council. After discussion about Mr. Harris replacing Councilwoman Peck, and pending Mr. Harris' resignation from the Zoning Hearing Board, a motion to accept was made by Councilman Bechtel, seconded by Council Vice President Cuddy and passed unanimously.

## **CORRESPONDENCE**

None

## **COMMITTEE REPORTS**

**Administration - Brian Cuddy, Jeff Thrush, Dave Grbich**

- Resolution 2020-10, establishes authorized signers for all Borough accounts, excluding the Holiday and 250<sup>th</sup> anniversary accounts, as follows: President Grbich, Vice-President Cuddy, Councilman Musselman, Administrator/Secretary Durgin and Treasurer Long. Said Resolution also requires three signatures on account checks going forward. A motion to adopt this Resolution was made by Vice-President Cuddy, seconded by Councilman Musselman and passed unanimously. President Grbich asked Administrator/Secretary to submit the Resolution to Mid-Penn Bank and to draft a letter authorizing Trudy Koppenhaver to make deposits and pick up sewer reports.

**Public Works - Don Harner- Kevin Musselman- Dave Grbich**

- Will keep Treasurer Long informed of Park Project grants.  
- Roadmaster Toland asked the Borough to provide \$11,300 to a contractor for paving the parking lot and the lane leading to Canal Street on Friday, December 11th. Attorney Zei stated the quote needs to be under \$11,300 to come under the threshold for cost bidding. This is preferable timewise since it is already the middle of December and snow and low temperatures are predicted soon. A motion to approve this project was made by Councilman Musselman, seconded by President Grbich and passed unanimously.

**Community Affairs - George Bechtel-Dave Grbich**

- No report, however Steve Harris will be assigned to the Community Affairs Committee

**EXECUTIVE SESSION**

- An Executive Session was held regarding personnel.

**ADJOURNMENT FROM COUNCIL**

The meeting adjourned at 7:48 p.m.

Attest:

Approved:

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Linda Durgin  
Administrator/Secretary

Dave Grbich  
President, Borough Council