

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

April 7, 2026

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	George Bechtel (Not Present)
Councilman Pro Tem	Steve Harris
Councilman	David Grbich
Councilman	Christopher Smith
Councilwoman	Kathryn Burton
Councilman	Travis Rosmus
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer/Acting Secretary	Cindy Long

Public Comments

- A resident reported that there is a missing speed limit sign coming into the Borough. Mayor McKenna has already notified PennDOT.
- There were questions as to whether it has been considered to have a mural painted on new building wall. Currently there are not any plans with regard to the new building. Councilwoman Burton and Mayor McKenna have previously spoken about murals for other areas.

Acceptance of Minutes

- A motion made by Councilman Grbich, seconded by Councilman Harris, to accept the Minutes of the March 3, 2026, Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

- The annual school evacuation drill will take place at the end of May. Mayor McKenna will provide the date at the May meeting.
- Mayor McKenna and President Cuddy have received a box of information regarding the flood plan from FEMA. Mayor will look over the information and provide an update at the May meeting.

Joint Fire Commission Report

- Councilman Rosmus reported that the Fire Company is making progress on vehicle replacement fund.
- Patti Kim will be visiting the fire house on April 8, 2026.
- Senator Kim and Representative Kerwin's offices have provided letters of support for the grants that the Fire Company has submitted. The Borough has also sent letters and emails of support for the grant efforts as well.

Parks and Recreation Report

- The grants are in place for pool rehabilitation project, and it should be going to bid in the summer.
- Park clean up date is set for Friday, April 10th. Parks and Recreation is requesting the Borough to bring a backhoe to the park to aid in removing stumps.
- Opening day is Saturday, April 11th.

Engineer's Report

- Mike Keffer reported on the Riverview sewer extension. A \$2.8 million financial guarantee was provided to ensure satisfactory completion. Vanguard now requests a bond reduction of \$277,896.58, citing substantial progress. The bond protects the Borough from liability if the project halts and another contractor is needed. Solicitor Statler explained that contractors commonly seek bond reductions as portions of a project are completed. Light Heigel, monitoring the project twice weekly, confirms the work meets standards.

A motion made by Councilman Rosmus, seconded by Councilwoman Burton, to approve the reduction of the financial guarantee made by Vanguard for \$277,896.58 was passed unanimously.

- A letter was received from DEP regarding the Chapter 94 report regarding explanation of the pumps. Light Heigel will be issuing a response to explain the pumps and amount of flow, pump run times, etc.
- A set of documents should be coming out this week as a preview for the bids for the paving of High Street. The project is scheduled to be out for bid the week of the 16th, and bids should be ready for Council review and approval at the May meeting.

Solicitor's Report

- Comments will be provided during other items throughout the agenda.

Mayor's Report

- Fire Company had 4 Duty Officer calls and 21 company responses.
- State Police first quarter report is not yet in for traffic and crime information.
- Savvy Citizen was used 7 times throughout the month.

Sewer Delinquency / Rental Property Reports

- Water shut off postings have been posted for delinquent accounts and balances are beginning to decrease. A lien has been placed on one property.
- Councilman Rosmus asked why billings go to a property owner when the property is being rented. Solicitor Statler stated that typically a landlord will keep any items that could constitute a lien hold in their own name.

Treasurer's Report

- A motion to accept the March 2026 Treasurer's Report was made by Councilman Smith, seconded by Councilman Harris, and passed unanimously.

Unfinished Business

- A motion to approve the bid package for the paving of High Street was made by Councilman Smith, seconded by Councilwoman Burton, and passed unanimously.
- The Community Building is continuing to progress. Everything seems to be on schedule, and we are still planning to have the keys by the end of April.
- Councilman Grbich researched the salary of the Tax Collector could be a salary, a one-time payment based on percentages, or a commission based on revenues collected. The payment must reasonably reflect the time spent performing the duties. Cindy will look at what the Borough paid the Tax Collector historically, and resident John Windish may have additional information to provide from his time on Council. The discussion and vote regarding the Tax Collector salary will be tabled until May.
- A letter requesting reconsideration of the denial for the water infiltration claim. Solicitor Statler will circulate the letter to Council. We are pending response, and upon that, the Council will need to determine if the response is acceptable or if a declaratory judgement action should be filed requiring them to cover the damage under the policy.

New Business

- Treasurer Long is requesting the approval of Council for an internal transfer of funds from the General Fund to the Sewer Fund in the amount of \$180,000 to cover costs of the High Street project until reimbursement of the grant funds is received.

A motion to approve the transfer of \$180,000 from the General Fund to the Sewer Fund was made by Councilman Rosmus, seconded by Councilman Smith, and passed unanimously.

- Ryan Jorich sent an estimate for the placement of 3 speed calming measures. Solicitor Statler wanted to make Council aware that the placement, if on a state road, would require a traffic study and PennDOT approval. If on a Borough road, the roadway must be 25 mph or less, there are requirements on the structure and spacing of the speed humps. Prior to placing the speed calming measures, State Liquid Fuels will need to be notified to determine if there will be any

impact on the State Liquid Fuels funds received annually. Mayor McKenna confirmed that the roads are all Borough roads. If the locations of placement are emailed to Solicitor Statler, he will contact Liquid Fuels to begin the research or determination of the impact to the Borough.

- A motion to add the approval of signature for the Chapter 94 report, followed by the motion to approve the signature of Council President Cuddy on the report was made by Councilman Smith, seconded by Councilman Rosmus, and passed unanimously.

Correspondence

- A resident submitted a complaint to Council concerning the condition of 511 High Street, citing excessive debris around the property that has resulted in unsightly surroundings. Solicitor Statler advised that Council's available actions remain unchanged, including issuing Notices of Violation and pursuing judgements as appropriate; however, the Borough does not possess the authority to enforce direct removal of items from the property. Solicitor Statler will prepare a written response for Trudy, outlining the measures taken by the Borough thus far, which will be provided to the inquiring resident.
- Resident Dave Ertel discussed a television that has been left at the corner of a property near Tall Trees for an extended amount of time. Council President Cuddy asked Trudy to work with Light Heigel to issue a violation letter for the television, to also include a list of acceptable items to be left out for Waste Management pick-up.

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- The Borough has experienced unforeseen sewer-related expenses, resulting in a current budget shortfall in this area. However, we did not anticipate increased revenues from the completion of the Riverview properties. With the project progressing according to schedule, these additional revenues may offset the unplanned costs.
- There were no administrative or personnel matters requiring discussion.

Public Works – Rosmus, Smith

- Troy reported that a pump went out in the digester room.
- The charger to the generator is also not working properly. Due to the age of the generator, it has been difficult to find a replacement.
- Bearings went bad in a pump. The Borough recently incurred a cost of approximately \$8,000 for a new pump.

Community Affairs – Burton, Harris

- Councilwoman Burton reported that there is an increasing issue with cats in the Borough. There are complaints that feral cats are being cared for/fed by a resident, and they are destroying neighboring properties. Solicitor Statler will review ordinances to see if any modifications need to be made.

Junior Council Person – Jocelyn Long

- No report.

ADJOURNMENT FROM COUNCIL

The public meeting adjourned at 8:11 p.m.

EXECUTIVE SESSION

- None

Attest:

Approved:

Cynthia Long
Acting Secretary

Brian Cuddy
President, Borough Council