

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

February 7, 2023

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	Kevin Musselman
Councilman Pro Tem	Jeffrey Thrush
Councilman	David Grbich
Councilman	George Bechtel
Councilwoman	Kathryn Burton
Councilman	Steve Harris
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer	Cindy Long
Administrator/Secretary	Linda Durgin

Public Comments

- Liz Rodda, President of the Dauphin-Middle Paxton Historical Society thanked Council for the Borough's ongoing support. She asked for permission to hold a War Veterans Memorial Celebration on May 20th at 11:00 a.m. at Community Park which would include a picnic lunch. She stated she will need the chain unlocked and concrete blocks moved. Mayor McKenna stated his concern regarding moving the blocks and letting residents drive through. He will work on the logistics. Liz will submit permits for the Memorial celebration as well as Heritage Day on October 21st at the Borough Park.

Acceptance of Minutes

A motion made by Councilman Bechtel and seconded by Councilman Grbich to accept the Minutes of the January 7, 2023 Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

- Fire Chief Robert “Rusty” Rusbatch stepped down from his elected position as Chief 38 at the close of 2022 and Ryan Boyer was introduced to the Committee as the newly elected Chief 38. Rusty will, however, continue in his appointed role as the Dauphin Borough and Middle Paxton Township Emergency Management Coordinator.

Joint Fire Commission Report

- A closing balance of \$201,713.30 was reported in the Fire Company’s Mid Penn Bank money market account as of January 2023. The fire company vehicle replacement fund accounts total \$198,075.96 as of December 2022. Receipts from the 2022 annual Fire Company newsletter and solicitation for funds total \$18,539.12.

- The Committee approved increasing the Fire Company’s \$1,000 spending limit to \$2,000. The Fire Company has not yet received reimbursement from Dauphin County for debt service under the \$55,000 Local Municipal Share Gaming Grant awarded by Dauphin County for acquisition and outfitting of the Squad 38 emergency response vehicle.

Parks and Recreation Report

- The Committee met in January. The final meeting will be on February 13th at 7:00 p.m. for park design discussions.

Engineer’s Report

- The Stop Sign Study for the intersection of Charles, Riverview and Mountain View draft study is complete. Regarding the River Road directional sign, Engineer Heigel stated that a stick sign doesn’t involve PennDOT.

- The High Street Sewer replacement grant application was submitted. Awards are anticipated by mid-2023. Mike Keffer is asking to review the options for a long term repair on the WWTP Air Supply Lines with a Borough Committee.

- The 2022 Chapter 94 annual report is being completed for submission to PADEP by March 31, 2023.

- The insurance company issued the first payment for the Allegheny Ramp claim. Chemung will provide the guide rail repair later this year. The electric repair is complete and awaiting for the electric company to place the meter.

- The draft Short Term Rental Zoning Ordinance passed by Council was given to the Solicitor for review and recommendation for advertisement.

- Working on the panel at the Sewer Plant, essentially going from analog to digital.

- There is a meeting scheduled on Friday, February 10th with LDI.

Solicitor’s Report

- Solicitor Statler discusses items under “New Business.”

Mayor’s Report

- Fire Company Calls - 9
- Duty Officer Calls - 1
- On January 20th, I shut down the 300 block of Market Street for a tree trimming project.
- On January 20th, there was a fireworks incident at Kennedy Field at Approximately midnight (most likely kids celebrating the Chinese New Year). When I arrived, the individuals had just left.
- January 25th, I received no complaints about the snow removal.
- January 25th, I received a text in the pm from a resident on 401 High Street that their water heater was not working. I informed the resident that it was a landlord issue.
- I received notifications of vehicles along the 400 block of Market Street. I will be posting notices on the vehicles and will contact H&S Towing regarding towing the vehicles.

Sewer Delinquency/Rental Property Reports

- Report sent out electronically. No questions.

Treasurer’s Report

- A motion to accept the January 2023 Treasurer’s Report was made by Councilman Grbich, seconded by Councilman Harris and passed unanimously.
- The Finance Committee will discuss PLGIT investing and the future of the vulture contract.

Unfinished Business

- The Borough is continuing to work on efforts to rebuild the Old Schoolhouse while waiting for grant approval.
- There will be a meeting with LDI at the Borough office on Friday, February 10th at 10:00 a.m.
- The conveyance of Memorial Park to the Park Authority is likely.
- A discussion was held regarding allowing chickens in the Borough. Things to consider are number of chickens, hens only, size of coop, fencing, regulation of chicken products (eggs), permitting and the application process.

New Business

- A vote on a Short-Term Rental Ordinance is being postponed until March. It must be advertised again.
- Since Junior Council Person Long's term may have expire, Solicitor Statler proposed a Resolution with an application to be addressed in March.
- A motion to adopt Resolution 2023-01 that updates the Borough Fee Schedule for 2023 was made by Vice President Musselman, seconded by Councilman Pro Tem Thrush and passed unanimously.
- A motion to replace the electric control panel at the sewer plant, pending review from legal and engineering with final approval from the Finance Committee, was made by Councilman Grbich, seconded by Vice President Musselman and passed unanimously. Estimated cost is \$59,085.

Correspondence

- PSAB informed boroughs that the PA Department of Labor & Industry published new municipal thresholds for 2023. Under Act 90 of 2011, the municipal bidding thresholds are updated based on the annual inflation adjustment.
 - * Purchases and contracts **below \$12,200** require no formal bidding or written/telephone quotations.
 - * Purchases and contracts **between \$12,200 and \$22,500** require three (3) written/telephone quotations.
 - * Purchases and contracts **over \$22,500** require formal bidding.
- Trudy Koppenhaver is handling the sale of one of the Borough's trucks. The winning bid will be discussed at the March 7th Council Meeting.

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- There was no meeting in January. The next meeting will be held on February 22nd at 6:00 p.m.
- Councilman Grbich discussed the time frame for Councilmen Harris, Thrush, Bechtel and Grbich to get a minimum of ten signatures on their reelection petitions by March 7th.

Public Works – Musselman, Thrush

- There was a discussion on a transition from Myers brand grinder pumps to Liberty brand grinder pumps as Myers is going out of business. The Public Works Committee will look into speed controls in the spring. The Park Master Plan includes three speed controls on Cluster Boulevard.

Community Affairs – Burton, Harris

- No report

Junior Council Person – Jocelyn Long

- Council Person Long gave Council an update on the Newsletter.

- The scheduled cap-sorting days will be March 6th and March 11th.

ADJOURNMENT FROM COUNCIL

The meeting adjourned at 8:25 p.m.

EXECUTIVE SESSION

None

Attest:

Approved:

Linda S. Durgin
Administrator/Secretary

Brian Cuddy
President, Borough Council