

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

February 8, 2022

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice President	Kevin Musselman
Councilman Pro Tem	Jeffrey Thrush
Councilman	David Grbich
Councilman	George Bechtel
Jr. Council Member	Jocelyn Long
Councilwoman	Trudy Koppenhaver
Councilwoman	Kathryn Burton
Mayor	Michael McKenna
Treasurer	Cindy Long
Administrator/Secretary	Linda Durgin

Acceptance of Minutes

A motion made by Councilman Grbich and seconded by Councilman Bechtel to accept the Minutes of the January 3, 2022 Borough Council Reorganization Meeting was passed unanimously.

Public Comments

None

Dauphin Borough/Middle Paxton Township EMC Report

- Mayor McKenna stated there were 252 calls to the Dauphin-Middle Paxton Fire Company in 2021.

Joint Fire Commission Report

- Vice President Musselman told Council that the Dauphin-Middle Paxton Fire Company has donated \$1,000 to the Boy Scouts to help with training.
- Vice President Musselman also stated that The Vehicle Replacement Fund is growing.

Parks and Recreation Report

- Councilman Pro Tem Thrush informed Council that Parks & Recreation had their first meeting at the end of January. He spoke about an RFP Study for a master plan of the Park in the interest of future enhancements. The Committee intends to create a website within the next few weeks.

Engineer's Report

- Engineer Michael Keffer stated that, by the next Borough Council meeting in March 2022, Light-Heigel will have bid packets ready to distribute for the demolition of the old Schoolhouse building. Council will vote at that time to advertise the bid packets. Light-Heigel will open the bids and award the contract for demolition at the April 2022 Borough Council meeting. Council President Cuddy stipulated that the building must be demolished by May 30, 2022, barring any complications.
- The 2021 Chapter 94 annual report is being developed for submission within the first quarter of 2022.
- The county acknowledged the Construction Project Monitoring and closed the Dauphin Borough Parks Project Accessibility Phase on January 29, 2022.
- Councilwoman Koppenhaver will check back with Light-Heigel regarding a Rental Inspection on 228 Erie Street.
- The Tier II reporting is being completed and submitted to the county and PADEP for compliance.
- On January 13, 2022 McNaughton requested an analysis to be completed to address their sewer connection request.

Solicitor's Report

- Solicitor Statler informed Council that McNaughton is seeking to develop the Stoney Creek Property, which may require accessing the Borough's sewer system. They are offering to create an escrow account for professional fees required to determine the sewer treatment plant capacity. If implemented, Treasurer Long would send a biweekly email to Solicitor Statler with the current running account balance.

Treasurer's Report

- A motion to accept the January 3, 2022 Treasurer's Report was made by Vice President Musselman, seconded by Councilman Bechtel and passed unanimously.
- Treasurer Long will be issuing her monthly reports by email and also printing a quarterly report in hard copy format.

Mayor's Report

- Mayor McKenna stated that everything has been removed from the kitchen of the old Schoolhouse building.
- The Mayor would like to acquire temporary road emergency signs to help with snow plowing access. An example would be "No Parking This Side of Street."

Unfinished Business

- Regarding the status of the old Schoolhouse building, an insurance adjuster and a property appraiser assessed the building and took photos. They will write up a pre-fire appraisal.
- Councilman Pro Tem Thrush inquired as to whether the Lion's Club kitchen could be saved. Mayor McKenna said no.
- Councilwoman Burton inquired about the possibility of having food trucks available for Lions Club events since the kitchen cannot be salvaged.
- Councilman Bechtel spoke about his attendance at the Middle Paxton Township monthly meeting. He stated it went very well and he would like to form a committee with Jeff Smith and Julie Seeds from Middle Paxton Township, Councilwoman Koppenhaver and himself from Dauphin Borough Council, and Liz Rodda from the Dauphin - Middle Paxton Historical Society. He would like to add a representative from the Lion's Club.

New Business

- Attorney Amy Kaunas, Executive Director with the Humane Society of Harrisburg, gave a presentation on their services and answered questions. The Humane Society option was assigned to the Community Affairs Committee, who will report their findings at the March 2022 Council Meeting.
- Deb Fedor, of Clark's Valley EC Church, requested permission to hold several small events using the band shell. A motion was made by Councilman Pro Tem Thrush, seconded by Councilwoman Burton and passed unanimously to give permission contingent on separate permits for each event and contingent on Mayor McKenna deeming the property safe at that time.
- President Cuddy appointed Travis Rosmus to the Vacancy Board, effective February 8, 2022

Correspondence

None

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- Councilman Grbich is looking into switching the employee cell phone provider from Verizon to Comcast.
- President Cuddy is working with Lamar Advertising to renew the Borough's billboard contract.

Public Works – Musselman, Thrush

- An estimate to take down the ash tree near the park pergola was received.
- The electrician's estimates:
 - Replace the exterior light and ground wire - \$828.00.
 - Replace the interior ceiling light fixtures with LED ones - \$4900.00.
 - Replace the interior ceiling lightbulbs - \$1600.00.

A motion was made by Vice President Musselman, seconded by Councilman Grbich and passed unanimously to proceed with replacing the exterior light and ground wire, and to purchase the ceiling lightbulbs separately.

Community Affairs – Koppenhaver, Burton

- A discussion will be held regarding rental properties and the Humane Society contract when the committee meets.

Junior Council Person – Jocelyn Long

- Junior Council Person Long informed Council that she has accumulated 116 pounds of plastic for the Trex Program which ends in May. Barrels will soon be installed to replace the ABC Program’s cardboard collection boxes.

- The Middle Paxton Township - Dauphin Borough Newsletter has been submitted. This issue will highlight Mayor McKenna.

ADJOURNMENT FROM COUNCIL

The meeting adjourned at 8:32 p.m.

EXECUTIVE SESSION

None

Attest:

Approved:

Linda Durgin
Administrator/Secretary

Brian Cuddy
President, Borough Council