

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

JULY 2, 2024

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	Kevin Musselman
Councilman Pro Tem	George Bechtel
Councilman	David Grbich
Councilman	Christopher Smith
Councilwoman	Kathryn Burton (absent)
Councilman	Steve Harris
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer	Cindy Long
Administrator/Secretary	Linda Durgin

Comments

- Boy Scout Xander Klinger updated Council on his Gazebo Beautification Project. The deck is installed and the posts are secured. He spoke to an electrician regarding replacing the panel and said he needs the panel key. Mayor McKenna stated he will get a permit. The painting of the gazebo has been postponed due to rain.
- Council President Cuddy is inviting the community and Council members to the Lions Club Carnival which will be held on July 9 -13. He thanked the Borough for allowing the Lions to use the fairgrounds.

Acceptance of Minutes

A motion made by Councilman Smith and seconded by Councilman Pro Tem Bechtel to accept the Minutes of the June 4, 2024 Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

- No Report

Joint Fire Commission Report

- Vice-President Musselman informed Council that the Fire Company's 100th Anniversary celebration will take place on August 10th. The banners are up and there will be shirts and pint glasses for sale at the carnival.

Parks and Recreation Report

- Parks and Recreation is working on a bid to have the track repurposed.
- A grant application seeking \$900,000 for the pool has been submitted.
- Baseball and Softball programs are over for the season.
- A resident has complained about foul balls appearing on his property.

Engineer's Report

- Morgan Paving has completed the paving work on River Road. Borough employees assisted with road closure signs and notices
- The Borough was awarded \$184,192 from the CFA Board with a \$35,000 match for the High Street sewer project. The committee met to approve presenting Council with hiring a company for a video log of existing High Street connections in Erie Street.
- The MS4 waiver #PAG133550 was granted June 12, 2024 and expires June 30, 2029.
- The final design, plans and bid specifications preparation was approved and will be developed for bidding when funding is available for the building. An approval meeting is being coordinated. The RACP Application is pending.
- The State Department of Transportation has released \$467.2 million in 2024 liquid fuels funds to all municipalities that filed the required paperwork, For 2024, the final population factor is \$17.9662 per person and the mileage factor is \$3,188.0077 per mile. Total projected funds are down from 2023.
- The Edison Road UGI notice was received from the Borough. No permits will be issued until UGI is satisfied.
- A citation is being issued for 408 Cluster Boulevard.

Solicitor's Report

- Solicitor Statler spoke during New Business report.

Mayor's Report

Fire Department June 2024

Duty Officer Response: 10

Fire Company Response: 25

- 06/12 - EMC Workshop at the Fire House
- 06/12 - First Savvy Citizen alert sent (Weather alert). Another alert sent in June
- 06/17 - There were a couple of teenagers in the bandshell after dark. Made contact and advised that the park is closed at night
- 06/28 – A homeless man had taken up residence in the park pavilion. Made contact and advised he must vacate by dark. Individual was gone a few hours later but left some items. I asked Troy and Ryan to remove items.

Sewer Delinquency / Rental Property Reports

- No questions

Treasurer's Report

- A motion to accept the July 2024 Treasurer's Report was made by Councilman Grbich, seconded by Councilman Smith, and passed unanimously.

Unfinished Business

- Keith Heigel gave Council an update on the Old Schoolhouse, stating that the detailed kitchen plans will be ready soon.
- The Savvy Citizen program has been implemented.

New Business

- Solicitor Statler is recommending that the Borough update its Right-To-Know policies. He included an example document. The Borough should not allow aggregating services nor anonymity for RTK requests. Also, requestors are required to use the standard Pennsylvania Request form.
- A motion to accept and adopt the new RTK Policy was made by Councilman Smith, seconded by Councilman Pro Tem Bechtel, and passed unanimously.
- A motion to pay TPRS, who offered a bid of \$3,325 for the High Street video proposal, was made by Councilman Pro Tem Bechtel, seconded by Councilman Harris and passed unanimously.

Correspondence

- Our new county commissioner, Justin Douglas, sent a letter introducing himself to the community.
- A letter was received from the PA Department of Labor & Industry informing the Borough that if ARPA funds are used for the High Street project, the Borough would likely be required to provide a prevailing wage. Solicitor Statler will get clarification.

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- President Cuddy stated that the committee spoke to Trudy to find out if everyone is being correctly billed for sewer and trash. He asked Linda to compare tax documents with our billings.

Public Works – Musselman, Smith

- The potential boat ramp project is still in review. A wish list for the men should be submitted by September in time for the budget meeting.

Community Affairs – Burton, Harris

- No report

Junior Council Person – Jocelyn Long

- No report

ADJOURNMENT FROM COUNCIL

The meeting adjourned at 7:50 p.m.

EXECUTIVE SESSION

None

Attest:

Approved:

Linda S. Durgin
Administrator/Secretary

Brian Cuddy
President, Borough Council