

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

July 5, 2023

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	Kevin Musselman
Councilman Pro Tem	Jeffrey Thrush
Councilman	David Grbich
Councilman	George Bechtel
Councilwoman	Kathryn Burton
Councilman	Steve Harris
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer	Cindy Long
Administrator/Secretary	Linda Durgin

Public Comments

None

Acceptance of Minutes

- A motion made by Councilman Grbich and seconded by Councilman Bechtel to accept the minutes of the May 30, 2023 Borough Council Special Meeting was passed unanimously.
- A motion made by Councilman Bechtel and seconded by Councilman Harris to accept the minutes of the June 6, 2023 Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

None

Joint Fire Commission Report

- A closing balance of \$202,217.81 was reported in the Fire Company's Mid Penn Bank money market account as of May 31st. The Township's PLGIT Term and Prime fire company vehicle replacement fund accounts total \$267,535.59 as of June 20th. Year to date receipts from the Fire Company's annual newsletter and solicitation for funds total \$2, 795.
- The Committee ratified the \$2,562.38 expense for maintenance and repairs to Tanker 38 after having previously approved that disbursement via email.
- Township officials are in the process of scheduling a meeting with a representative of RPM Signs to discuss arrangements to proceed with acquisition and placement of an outdoor sign under the terms of a \$40,000 Local Municipal Share Gaming Grant awarded to the Fire Company.

Parks and Recreation Report

- The \$250,000 Pool Grant application was completed. Other grants are being considered.
- The \$150,000 Gaming Grant is due this fall.
- Special Olympics is looking to hold events in the Borough. They were previously cancelled due to smoke from the fires in Canada.
- The Borough Carnival will take place from July 11th through July 15th.

Engineer's Report

- The NPDES Application was submitted to DEP.
- The Envirep Duplex Pump control panel and required electrical work was initiated. LHAJ is coordinating this work with Troy. Shop drawings were reviewed and resubmitted. The permit fees for each projects is \$404.50. The Borough's fee is 15% Admin fee - \$60.
- The High Street Sewer replacement grant application was submitted. The grantor requested an alternative option consideration paper, which we submitted. The awards are anticipated mid-2023.
- PADEP reviewed and provided comments on the 2022 Chapter 94 annual report.

- The Riverview Development team reviewed the agreement markup from the solicitor who is addressing this agreement with the developer's attorney.
- Council approved the preliminary design of the community building. The design team met with the borough committee to review floor plan options and select building size and room arrangements. Building elevations and site concept plans with parking are being developed.
- The 255 Riverview Terrace property was physically posted and the owner contacted LHAJ for a zoning hearing application. The application was given to the owner who was asked to confirm the illegal operation was ceased. No response was received. Follow up is being coordinated with the solicitor.
- A Notice of Violation was issued to 408 Claster Boulevard.
- 301/303 Church Street residential construction is complete.
- America250PA Infrastructure Improvements and Projects Committee (IIPC) is currently accepting proposals for legacy projects to change the infrastructure landscape of Pennsylvania. House and Senate members of IIPC will review and select potential legacy projects or improvements in their regions.
- The Pennsylvania State Historical Records Advisory Board is accepting applications for Historical & Archival Records Care Grants funded by the Pennsylvania Historical and Museum Commission (PHMC).

Solicitor's Report

- Solicitor Statler informed Council that 255 Riverview Terrace was served a Notice of Violation. The owner lives in Virginia. Postings have been taken down but the property may still be operating as a rental.
- Regarding the temporary Burn Ban, a person was burning items on Claster Boulevard. Mayor McKenna is recommending a fine.

Mayor's Report

- Fire Company Calls – 16, Duty Officer Calls – 6
 - Trash receptacle update – waiting on a quote
 - Susquehanna Street update – a crew will be available in the next few weeks
 - Was notified by Ryan of vandalism at the Band Shell however was not able to identify the individuals due to condensation on the camera lenses.
- 6/08 – High grass complaint for 306 Swatara Street. Had letter sent to property owner.
- 6/11 – Fire Department response to 595 Claster Boulevard for unattended fire. This was during the Burn Ban, Duty officer tried to make contact with the resident but got no answer. He contacted me and was advised to extinguish the fire. I sent copy of the report to Brian and Kevin and recommended a fine.

6/14 – The guard rail at the Allegheny Street off ramp has been replaced.

6/17 – The community yard sale was held without issues.

6/19 – Juniata Street road work has begun. Had to knock on doors the first day due to myself having the wrong dates posted. On day two the contractor had a vehicle break down so work was completed the following week.

6/27 – The Burn Ban was lifted on the recommendation of Rusty, Ryan and myself.

6/28 – PSP incident on the 400 block of Erie Street. There was a heavy response due to the possibility of weapons. I assisted PSP with the closure of a few roads. A man was taken into custody.

7/04 – July 4th was mainly quiet. Had some fireworks being set off in the ballfields close to 10:00 p.m. I made contact to make sure they were finished and that all the trash was picked up.

Sewer Delinquency / Rental Property Reports

- No questions

Treasurer's Report

- A motion to accept the June 2023 Treasurer's Report was made by Councilman Bechtel, seconded by Councilman Grbich and passed unanimously.

Unfinished Business

- Three decisions were made in regards to the projected new Community Building. First decision is the location, which will be the same as the old building. The second decision is for the common area to be half court size. The third decision is for the common area ceiling to be 10' high.
- A vote to approve these decisions was made by Councilman Bechtel, seconded by Vice President Musselman and passed unanimously.

New Business

- A motion was made by Vice President Musselman and seconded by Councilman Harris to formally lift the temporary Burn Ban.
- A motion was made by Councilman Bechtel and seconded by Councilman Pro Tem Thrush to fine the 595 Claster Road violator.

Correspondence

- None

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- Councilman Bechtel recommended that a backup plan for our treasurer be instituted.

Public Works – Musselman, Thrush

- Speed control devices still under discussion.
- The road repairs to Juniata and Church Streets are not great.

Community Affairs – Burton, Harris

- No Report

Junior Council Person – Jocelyn Long

- No Report. However, President Cuddy inquired about the Newsletter and said he has items to be included.

ADJOURNMENT FROM COUNCIL

The meeting adjourned at 8:10 p.m.

EXECUTIVE SESSION

None

Attest:

Approved:

Linda S. Durgin
Administrator/Secretary

Brian Cuddy
President, Borough Council