

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

March 3, 2026

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	George Bechtel
Councilman Pro Tem	Steve Harris
Councilman	David Grbich
Councilman	Christopher Smith
Councilwoman	Kathryn Burton (Not Present)
Councilman	Travis Rosmus
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer/Acting Secretary	Cindy Long

Public Comments

- None.

Acceptance of Minutes

- A motion made by Councilman Rosmus, seconded by Councilman Grbich, to accept the Minutes of the February 3, 2026, Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

- Mayor received the Tier 2 documents for the chlorine used in the sewer plants. Light-Heigel will handle the forms.
- FEMA is redoing their flood plain maps. The maps haven't been updated since 2012. Most of the updates are along Paxton Creek, so Dauphin likely will not be affected.
- After action report for the storm in January was received. It details what all occurred within the county as far as where disasters or emergencies were declared and all the after action that stemmed from the storm.

- Mayor will be keeping a closer eye on the water levels due to the melted snow and anticipated rain in the forecast. Water levels near Fort Hunter were close to the parking lot. Mayor will notify Council and residents if there should be further concern.
- There was a medical emergency on High Street, the plan set in place was followed and all went well.
- Emergency Preparedness Guides will be provided for township and borough residents for natural disasters to include a family emergency planning sheet and emergency contact list. A safety book will also be provided for younger residents.
- Savvy Citizen was used four times throughout February.
- There were 3 Duty Officer calls and 14 company responses for the month of February.

Joint Fire Commission Report

- The Joint Fire Commission is looking for contacts with State Representation to solicit for grant applications.
- Council President Cuddy expressed support for the Fire Commission's efforts, and the Borough will offer letters of support as needed.

Parks and Recreation Report

- Councilman Harris reported that dugouts are being built for the baseball field behind the elementary school.

Engineer's Report

- There are two actions for the High Street project that will be discussed in Unfinished Business. Three illicit downspout connections were discovered that were going into sanitary sewer. High Street is now stoned over and is passable but is not paved. Mayor McKenna will put a note out on Savvy Citizen to notify residents.
- Light-Heigel had a meeting with Vanguard. They are making adjustments to elevations for conflicts with storm pipes and sanitary sewer on Allegheny. Schedule to complete the boring with PennDOT in the coming weeks.
- The Chapter 94 report will be discussed under New Business.
- Final Grade invoice for payment 4 of \$262,915.46 needs to be ratified this evening under New Business.
- The Zoning Hearing Board has a hearing tentatively scheduled for April 8, 2026 for a special exception hearing for 706 Charles Road looking to do an addition for in-law quarters.

Solicitor's Report

- Johnson was issued 4 Notices of Violation. Dispositions were secured with judgements due in the Borough's favor. Solicitor Statler confirmed that the remaining balance due to the Borough is \$6,848.12. The payment plan is \$50.00 per month; however, he has been paying increments over \$50.00, and that pushes the next due date back. Currently the next payment is due July 17, 2026.

Mayor's Report

- On March 11th, the Mayor will be attending Patti Kim's 2nd annual breakfast.
- President Cuddy thanked Mayor McKenna for his efforts in getting the two vehicles removed.

Sewer Delinquency / Rental Property Reports

- A partial payment was received on a large delinquent account.

Treasurer's Report

- A motion to accept the February 2026 Treasurer's Report was made by Councilman Smith, seconded by Councilman Rosmus, and passed unanimously.

Unfinished Business

- High Street sewer work is done, and the road is now open for use by the residents. The Borough is coordinating the resuming of mail delivery and trash.
- A motion to pay \$118,037.50 to Farhat for payment application 2 as recommended by Light-Heigel was made by Councilman Smith, seconded by Councilman Harris, and passed unanimously.
- The reimbursement for the grant for the High Street Sewer project requires Councilman Cuddy's signature. A motion to approve the signature for the grant reimbursement was made by Councilman Grbich, seconded by Councilman Smith, and passed unanimously.
- The community building construction is progressing and the committee did a walk through on March 2nd. Final Grade is planning to turn the keys over at the end of April.
- For the Community Building project, payments to Final Grade were authorized in the original contract approval for the Administration and Finance Committee to authorize payments throughout the term of the contract. To ratify the payments made, and record for the minutes, the following payment applications were submitted:

Fourth pay app: \$262,915.46, to include a Change Order cost in the amount of \$2,917.09

A motion to approve the above listed payment and change order was made by Councilman Rosmus, seconded by Councilman Grbich, and passed unanimously.

- The discussion and vote regarding the Tax Collector salary will be tabled until further review by Councilman Grbich and Solicitor Statler.

New Business

- Solicitor Statler was provided with a copy of the insurance policy to move forward with a pending claim and will provide additional detail at the April meeting.
- A motion to approve the purchase of a new lawnmower for Public Works was made by Councilman Grbich, seconded by Councilman Smith, and passed unanimously.

- A motion to add the approval of signature for the Chapter 94 report, followed by the motion to approve the signature of Council President Cuddy on the report was made by Councilman Smith, seconded by Councilman Rosmus, and passed unanimously.

Correspondence

- None.

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- The committee met at the end of February, from a budget standpoint everything appears in order.
- There were no administrative or personnel matters requiring discussion.

Public Works – Rosmus, Smith

- Troy and Ryan reported that the dumpster was not emptied by Waste Management and it is now full. Waste Management will not be returning until Friday.
- Councilman Smith would like to reach out to Valley Waste to see if we can get a contract for a dumpster.
- Public Works will contact Middle Paxton Township to see if we can partner with them on crack sealing for the roadways.

Community Affairs – Burton, Harris

- Councilman Harris received a verbal rough estimate from Ryan Jorich for \$6,800 to \$7,500 for three speed humps which will cover both sides of the road. The recommendation to Council is to turn the crosswalks on Allegheny Street and Claster Boulevard to elevated crosswalks to reduce speeding through the areas with the Claster Boulevard speed hump being placed closer to the stop sign near Route 225.
- Solicitor Statler was waiting for a price and location/plan for placing the speed humps before looking at legal requirements to proceed.
- Mayor McKenna requested a sign at the entrance of the Borough off of 322 stating “No truck traffic except local deliveries.” Solicitor Statler will review the requirements, or the possibility of an ordinance, in order to place the sign.

Junior Council Person – Jocelyn Long

- No report.
- Councilman Bechtel suggested that for the next newsletter, we may want to consider notifying residents that there may be a change in the polling location for elections with the new building.

ADJOURNMENT FROM COUNCIL

The public meeting adjourned at 7:52 p.m.

EXECUTIVE SESSION

- None

Attest:

Approved:

Cynthia Long
Acting Secretary

Brian Cuddy
President, Borough Council