

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

May 5, 2026

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	George Bechtel
Councilman Pro Tem	Steve Harris
Councilman	David Grbich
Councilman	Christopher Smith
Councilwoman	Kathryn Burton
Councilman	Travis Rosmus
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer/Acting Secretary	Cindy Long

Public Comments

- None.

Acceptance of Minutes

- A motion made by Councilman Grbich, seconded by Councilman Smith, to accept the Minutes of the April 7, 2026, Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

- No report.

Joint Fire Commission Report

- Councilman Rosmus reported that Middle Paxton Township is looking at a fire escrow ordinance. This escrow would allow the fire company to receive payment from a property owner's insurance company before the property owner is reimbursed for a fire. He suggested that Dauphin Borough consider looking into the same program.

Parks and Recreation Report

- No report.

Engineer's Report

- Bids were opened for the High Street repaving project:
Bid # 1: Morgan Paving – Halifax, PA – Total bid amount \$73,000
Bid # 2: Farhat Excavating – Duncannon, PA – Total bid amount \$61,938

Farhat Excavating is designated as the lowest responsible bidder at \$61,938, subject to further review.

The Finance Committee will review the project and bid information and make a recommendation to Council at the June meeting. Solicitor Statler stated that Council has 60 days to respond to the bids. If bids are rejected, then the project will not move forward.

- DCED committed to mailing a check for the grant reimbursement for the High Street Sewer Project within the next week.
- Light Heigel is requesting a meeting for the Small Water Grant. The grant terms state the project(s) must be complete by June 30, 2029. Council President Cuddy inquired as to whether a Borough employee who is a welder would be able to fabricate items. Keith Heigel will review the grant agreement and stated there is a clause within the document that addresses that topic to ensure the Borough stays within compliance.
- The Community building is in the process of water connection. Final Grade has requested a walk through later this week. There will be a change order forthcoming regarding the installation of a propane tank for the building. The plan is for the building to be turned over to the Borough by June 15.
- Regarding non-compliant rental properties, Notice of Violation letters are sent with 30-day period for compliance. If properties are not compliant within that time, and the property owner is unwilling to make corrections, Light Heigel will move forward with the Solicitor to issue citations. Council President Cuddy inquired as to what course of action is taken for landlords who fail to rectify a condition that may be causing a property to be unsafe or uninhabitable. Solicitor Statler stated the Borough would have to file an action to pursue an order of condemnation through the courts.
- House Committee law being discussed that may potentially effect municipalities. Keith included information for Council to review and be aware of in his report provided.

Solicitor's Report

- Comments will be provided during other items throughout the agenda.

Mayor's Report

- Fire Company had 3 Duty Officer calls and 19 company responses.
- State Police first quarter report contained 3 criminal reports (no arrests), 4 crashes (1 with injuries), 6 citations, 4 warnings. The crashes were not specifically within the Borough.
- Savvy Citizen was used 5 times throughout the month.
- Mayor McKenna would like the resident's abandoned boat that was removed from the street and stored on Borough property to be relocated. He is requesting a letter be sent to the owner. Solicitor Statler will create the letter.
- Residents have been concerned about children riding electric bikes in middle of street and impeding traffic both on the street and within the walking path around the park near the baseball fields. Solicitor Statler will investigate what other municipalities are doing.

Sewer Delinquency / Rental Property Reports

- No comments.

Treasurer's Report

- A motion to accept the April 2026 Treasurer's Report was made by Councilman Harris, seconded by Councilman Smith, and passed unanimously.

Unfinished Business

- For the Community Building project, payments to Final Grade were authorized in the original contract approval for the Administration and Finance Committee to authorize payments throughout the term of the contract. To ratify the payments made, and record for the minutes, the following payment applications were submitted:

Fifth pay app: \$103,658.65

A motion to approve the above listed payment was made by Councilman Rosmus, seconded by Councilwoman Burton, and passed unanimously.

- Treasurer Long reported that the salary for the Tax Collector paid from 2018 through 2020 was \$5,000 per year plus extras amounting to \$80 to \$125 per year. Councilman Grbich will look at the Tax Collector Manual to determine the duties required for the position.
- Councilman Harris forwarded proposals for speed calming measures to Solicitor Statler. Solicitor Statler reached out to State Liquid Fuels to determine if there would be an impact on the Borough Liquid Fuels funds. Solicitor Statler is pending a response anticipated in the next 7 to 10 days.
- A motion to pay \$66,429.00 to Farhat for payment application 3 as recommended by Light-Heigel was made by Councilman Smith, seconded by Councilman Rosmus, and passed unanimously.

New Business

- None.

Correspondence

- None.

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- Finance Committee meeting was held last week. Budget is currently on track even with unexpected sewer expenses.
- There were no administrative or personnel matters requiring discussion.

Public Works – Rosmus, Smith

- Councilman Smith met with Troy and there are no current concerns to report.
- Troy and Ryan did place 100 yards of wood carpet on the playground.

Community Affairs – Burton, Harris

- Councilman Smith and Councilwoman Burton reviewed videos of cats being reported as a problem by a resident. The video did not provide solid support for the issues being reported. Solicitor Statler stated that since most complaints are for property damage, the resident should be instructed to file with a small claims court. Ordinances were reviewed that could be applicable to the Borough; however, enforcement is a concern.

Junior Council Person – Jocelyn Long

- No report.

ADJOURNMENT FROM COUNCIL

The public meeting adjourned at 7:54 p.m.

EXECUTIVE SESSION

- None

Attest:

Approved:

Cynthia Long
Acting Secretary

Brian Cuddy
President, Borough Council