DAUPHIN BOROUGH
COUNCIL MEETING MINUTES

MAY 7, 2024

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	Kevin Musselman
Councilman Pro Tem	George Bechtel
Councilman	David Grbich
Councilman	Christopher Smith
Councilwoman	Kathryn Burton
Councilman	Steve Harris
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer	Cindy Long
Administrator/Secretary	Linda Durgin

Public Comments

- Terri Speece, Historical Society President, asked Council if they can hold their Heritage Day at Community Park on Saturday, October 19th, from 9:00 to 4:00 p.m. Council agreed and requested that an application be submitted along with insurance for the event. Mayor McKenna stated he would help with placement of cones and street closures, if needed.
- Elizabeth West, of 212 Susquehanna Avenue, told Council that she wants to thank Troy Toland and Ryan Boyer for their efforts in removing fallen limbs from her tree after a snowstorm. She also stated her hope that the tree will be removed soon.

Acceptance of Minutes

A motion made by Councilman Grbich and seconded by Councilman Pro Tem Bechtel to accept the Minutes of the April 2, 2024 Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

- Emergency Management Coordinator, Robert (Rusty) Rusbatch, invited Council to attend an instructional workshop being held on June 12, 2024, at 6:30 p.m., at the Dauphin-Middle Paxton Firehouse. The subject will be 'Emergency Responsibilities and Duties.'

Joint Fire Commission Report

- Vice-President Musselman informed Council that the flower sale and the chicken barbecue sale were well attended.
- The Commission discussed insurance renewal.

Parks and Recreation Report

- No Report

Engineer's Report

- Veolia completed their paving work on River Road. However, their paving contractor was not able to continue with the Borough paving. A second proposal from Morgan Paving was approved. They expect the paving to be completed by the end of May at a cost of $23,199.00.
- The Borough was awarded $184,192 from the Commonwealth Financing Authority, with a $35,000 match for the High Street Sewer Project.
- The renewed NPDES Permit for the sewer treatment plant was advertised. The Public Notice, issued with the Draft Permit, will be posted at the gate entrance of the treatment plant.
- Regarding the New Community Building, the final design, plans and bid specification preparations were approved and will be developed for bidding when funding is available. The kitchen equipment and layout are required to complete this design. The Borough is reviewing the equipment list.
- Assistance was offered to Eagle Scout Xander Klinger for his Gazebo rehabilitation project. President Cuddy and Mayor McKenna stated their approval of the progress.
- The Borough's application for the PA Small Water and Sewer Program was approved and the contract documents are available for signatures.

Solicitor's Report

- Solicitor Statler informed Council that complaints about suspected short-term leasing at 255 Riverview Terrace have been received. However, he does not believe there is evidence at this time of any violation.
- Solicitor Statler discussed with Council the Paxtang Fire Company #1's letters regarding possible future liability. He stated his belief that there are no issues going forward.

Mayor's Report

- Duty Officer calls: 4
- Fire Company responses: 14
- PA State Police, first quarter of 2024 crash data
  Crashes: 7
  Citations: -2
- Criminal data:
  Investigations: 5
  Arrest: 1

4/13 – Attended Opening Day ceremonies
4/17 – Complaint about trash not picked up in the lower end of the Borough
4/20 – Received complaint from fishermen along Stony Creek Road of wood chips flying down from Riverview Terrace. Located resident and asked him to move the chute. No issues.
4/22 – A pile of logs was located on Allegheny Street near the off ramp of Route 322, likely from a vehicle breakdown. All logs but one were removed by 4/26.
4/27 – Notified of teenagers in the bandstand at approximately 11:00 p.m. Arrived at location and the teenagers quickly vacated the area as I was approaching the bandstand.

Sewer Delinquency / Rental Property Reports

- Trudy Koppenhaver informed Council that delinquencies are down and 13 water shut-offs were issued.

Treasurer's Report

- A motion to accept the April 2024 Treasurer's Report was made by Councilman Smith, seconded by Councilman Pro Tem Bechtel and passed unanimously.

Unfinished Business

- President Cuddy stated that the Borough is working on the kitchen equipment and layout which are required to complete the design.
- Councilman Harris informed Council that the Savvy Citizen program has been paid in full and is ready to go. He stated that he would change the password as requested and that the payment includes the provision of flyers or similar notifications for residents.

New Business

- A motion to amend the May 7, 2024 Agenda to include 'River Road Paving' was made by Vice President Musselman, seconded by Councilman Pro Tem Bechtel and passed unanimously.
- A motion to pay Morgan Paving the amount of $23,199 to pave the remaining sections of River Road was made by Vice President Musselman, seconded by Councilman Pro Tem Bechtel and passed unanimously.
- A motion to allow an authorized representative from the Borough to sign grant paperwork for the High Street Project was made by Councilman Smith, seconded by Council Pro Tem Bechtel and passed unanimously.

Correspondence

- None

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- President Cuddy stated that the Committee is continuing to monitor the budget.

Public Works – Musselman, Smith

- Troy Toland, Borough Roadmaster, would like to add stone in front of the garage.
- Councilman Smith informed Council that he has requested a cost estimate from our IT rep to install another security camera.

Community Affairs – Burton, Harris

- No report

Junior Council Person – Jocelyn Long

- Junior Council Person Long informed Council that the project with ABC Promise Partnership in association with Green Tree Plastics to exchange bottle caps for picnic benches is complete. She shared photos and remarks about the journey to Indiana and back to deliver the caps and pick up the completed picnic tables. She also thanked the volunteers who helped along the way. Councilman Grbich, President Cuddy and Mayor McKenna praised her work.

ADJOURNMENT FROM COUNCIL

The meeting adjourned at 8:00 p.m.

EXECUTIVE SESSION

None

Attest:

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Linda S. Durgin
Administrator/Secretary

Approved:

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Brian Cuddy
President, Borough Council