

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

October 7, 2025

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	Kevin Musselman
Councilman Pro Tem	George Bechtel
Councilman	David Grbich
Councilman	Christopher Smith
Councilwoman	Kathryn Burton (7:22 p.m. arrival)
Councilman	Steve Harris
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer/Acting Secretary	Cindy Long

Public Comments

- John Reichard announced his resignation, effective immediately, from the Dauphin Middle Paxton Fire Commission. Mr. Reichard served for 20 years as the Borough representative.
- The Dauphin Middle Paxton Historical Society was listed on the agenda; however, a representative was not present, so the item will be discussed under New Business.

Acceptance of Minutes

- Corrected minutes were forwarded to Council at approximately 6:00 p.m. The minutes originally stated a grant in the amount of \$175,000 was awarded for the High Street Sewer Project. The correct grant amount is \$184,000.
- A motion made by Councilman Smith and seconded by Councilman Harris to accept the Minutes of the September 2, 2025 Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

- Mayor McKenna submitted the EMC budget for 2026. Items 1 and 3 on the budget are only necessary in the event that an emergency is declared and supplies are needed. Item 2 is for additional training.

Joint Fire Commission Report

- Councilman Musselman stated that the preliminary/proposed budget is completed. A copy of the budget has been sent to Trudy and Cindy. The Fire Company compiled a list of equipment needed, with the biggest item being radios; however, they are applying for a mutual aid grant along with other fire companies for that expense. Approval was given to the fire company to proceed with the purchase of a boat motor.
- There are multiple vacancies on Dauphin Middle Paxton Joint Fire Commission. Councilman Musselman is willing to stay on as the resident representative after his term on council is over at the end of the year. A Borough Council representative will need to be appointed. There is a stipulation that the Council person cannot be a member of the Dauphin Middle Paxton Fire Company or the Dauphin Middle Paxton Home Association. Borough Council will wait until January to appoint a new representative.
- John Reichard was thanked for his 20 years of service, not only for the role on the Fire Commission but for all the other roles he has played in the borough.
- A motion made by Councilman Smith and seconded by Councilman Harris to accept the resignation of John Reichard effective immediately from the Dauphin Middle Paxton Joint Fire Commission was passed unanimously.

Parks and Recreation Report

- Councilman Bechtel reported that a representative in attendance at the Middle Paxton Township meeting stated that the track paving was completed, the seeding was done, and the area where the water was migrating over has been corrected, and the Park Authority is happy with the job.

Engineer's Report

- Mike Keffer reported that the permits for the emergency work to stabilize the bank at Stony Creek were approved and copies are on record now.
- Light Heigel is waiting for Vanguard to finalize some of the documents on the sewer extension. One of the items was the insurance coverage proposed. Solicitor Statler determined their insurance is sufficient with the Borough being named as an additional insured.
- An updated priority list has been provided for the Sewer CAP project. The Borough has until 2035 to complete the items listed. High Street is one of the items listed.
- The High Street project agreement needs to be signed. The effective date of contract would start October 7, 2025, and the contractor has until the middle of May 2026 to complete the project.
- There has not been any news from the McNaughton team regarding their project.
- The community building will be proceeding with bidding by the end of the week. Bids will be opened on Wednesday, November 5, 2025 at the regular Council meeting.
- Additional discussion took place regarding notifying residents on High Street of the construction to occur. Additionally notifying the trash provider and mail carrier as to when the work is going to start. A preconstruction meeting with the contractor will take place, at which point Light Heigel will issue a notice to proceed. The Borough may consider a meeting with the residents or may issue letters to all residents that would be impacted by the construction.

- Councilman Bechtel asked about whether the engineer was aware that there was no longer a service contract in place for inspection of grinder pumps. Light Heigel will follow up to see about getting a new contract in place.

Solicitor's Report

- Solicitor comments will be provided under other agenda items.

Mayor's Report

- There were 15 fire department calls for the month and 6 Duty Officer calls.
- The 3rd quarter PSP report should be available next month.
- Representative Fleming from PA State Assembly will be bringing up a bill in the House stating that any municipality using the state police coverage as their main police force will need to pay a fee. More information will be provided when available.

Sewer Delinquency / Rental Property Reports

- There is currently one landlord that is not in compliance.
- The shut-off period for sewer ends in November.

Treasurer's Report

- A motion to accept the September 2025 Treasurer's Report was made by Councilman Grbich, seconded by Councilman Bechtel and passed unanimously.

Unfinished Business

- High Street project was discussed under the Engineer's report
- Community building bid packet will be going out this week. Council will plan to open bids at the November meeting.

New Business

- Zion Evangelical Lutheran Church is celebrating their 175th Anniversary and requested a commemorative resolution by the Borough. Council President Cuddy read the resolution aloud.

A motion to accept Resolution 2025-04, to recognize the 175th Anniversary of the Zion Evangelical Lutheran Church was made by Councilwoman Burton, seconded by Councilman Grbich and passed unanimously.

- A resolution for the Local Share Statewide grant will be tabled until the November meeting.

- October 18, 2025 will be Heritage Day for the Borough, immediately followed by the Lion's Club Halloween parade. Council President Cuddy requested assistance with traffic control for the Halloween parade and access to a Borough vehicle to block intersections as needed. Additional discussion took place regarding potentially changing the parade route in future years. This will be discussed with the Lion's club. Councilmen Smith and Cuddy will see if Troy would be available on Saturday the 18th for a few hours.

Correspondence

- A support letter was issued to the Park Authority for a grant that they are applying for.
- A letter of support will be issued for the Fire Company for the grant that they are applying for.

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- The finance committee is continuing to work on the 2026 budget. The budget will be available to Council before the November meeting for review, at which time a vote will take place to advertise. Final vote for approval of the budget is planned for the December meeting.

Public Works – Musselman, Smith

- Ryan cleaned the storm drains and pressure washed the Borough building.
- Troy raised concern about the camera cables on the roof and suggested they be installed in conduit for protection, which is something he can do.
- Larry ran new cable for camera 3 and 4. Camera 5 has not been rewired yet.
- There were issues with the one chlorine tank being filled with algae. This tank will require repair next year.

Community Affairs – Burton, Harris

- Councilwoman Burton reported that at this time there are no updates on the dog issue; however, a resident did have to testify.
- Councilman Harris requested the Finance Committee to review the purchase of speed bumps in various places in the Borough as speeding has been an on-going issue and has increased. Council President Cuddy asked that Councilman Harris supply the budget committee with pricing, speed bump type, and details for locations.

Junior Council Person – Jocelyn Long

- No report.

ADJOURNMENT FROM COUNCIL

The public meeting adjourned at 7:57 p.m.

EXECUTIVE SESSION

- None

Attest:

Approved:

Cynthia Long
Acting Secretary

Brian Cuddy
President, Borough Council