

DAUPHIN BOROUGH COUNCIL MEETING MINUTES

September 2, 2025

Council meeting came to order at 7:00 p.m.

COUNCIL

Council President	Brian Cuddy
Council Vice-President	Kevin Musselman
Councilman Pro Tem	George Bechtel
Councilman	David Grbich
Councilman	Christopher Smith
Councilwoman	Kathryn Burton
Councilman	Steve Harris (Not present)
Jr. Council Member	Jocelyn Long
Mayor	Michael McKenna
Treasurer/Acting Secretary	Cindy Long

Public Comments

- Zion Lutheran Church is celebrating their 175th Anniversary. Reformation will be taking place on October 18, 2025 (Councilman Musselman will confirm the date). The Church is requesting the Borough to make a proclamation acknowledging their 175th Anniversary. This will be added as an agenda item to the October meeting. Solicitor Statler asked that the Church provide any highlights they are requesting to be stated within the proclamation.

Acceptance of Minutes

- A motion made by Councilman Grbich and seconded by Councilman Bechtel to accept the Minutes of the August 5, 2025 Borough Council Meeting was passed unanimously.

Dauphin Borough/Middle Paxton Township EMC Report

- FEMA approved the Hazard Mitigation Plan. This is now good through 2030.

Joint Fire Commission Report

- No report

Parks and Recreation Report

- Mike Cohen reported that the walking path project is going well. Paving is starting today, September 2nd, and should be completed by the end of the week.
- Ron Hull reported that LED lights are being put in and the flagpole at Sheetz field will be straightened since it is currently tilted.

Engineer's Report

- Three bids were received for the High Street Sewer Project. The High Street Sewer Project is one of the items documented on the Corrective Action Plan for DEP. The existing sewer laterals on Erie Street serve the properties on High Street. The laterals go under the wall of High Street and are a source of infiltration for the sewer. The project will put sewer lines on High Street, and the sewer lines on Erie Street will be sealed off. The Borough was awarded a grant in the amount of \$175,000 for this project.
- There was a mandatory pre-bid meeting that one of the bidders did not attend. Solicitor Statler stated that a bidder missing the meeting is considered a non-compliant bidder. Council can decide not to include the bid.

A motion made by Councilman Musselman and seconded by Councilman Bechtel to exclude the bid as non-compliant was passed unanimously. The third bid will not be opened and will be returned to the contractor.

- Mike Keffer was present to open the bids:
Bid # 1: Farhat Excavating – Duncannon, PA – Total bid amount \$369,460
Bid # 2: Pact One, LLC – Ringos, NJ – Total bid amount \$370,000

Farhat Excavating is designated as the lowest responsible bidder at \$369,460, subject to further review.

- At the July/August meeting, 202 Market Street was discussed regarding a barn. The resident plead guilty. The judge ruled that the Borough will receive fines only in the amount of \$300.00.
- Additional items will be discussed under New Business.

Solicitor's Report

- Solicitor comments will be provided under New Business regarding the Trash Contract Renewal.

Mayor's Report

- The Mayor has been busy; however there is nothing specific to report.
- The Fire Company is applying for a grant and is requesting a letter of support from the Borough. An agenda item will be added to the October meeting for a resolution for a letter of support for the grant application.

Sewer Delinquency / Rental Property Reports

- No comments.

Treasurer's Report

- A motion to accept the July and August 2025 Treasurer's Reports was made by Councilwoman Burton, seconded by Councilman Bechtel and passed unanimously.

Unfinished Business

- None

New Business

- Upon further review, the Community Building committee has determined that the original plan for the 9,000 sq. ft. building would not be feasible for the Borough at this time. Additional options were reviewed and a design for a 2,000 sq. ft. building, still containing a similar interior set up to include meeting space, offices, and a kitchen was approved. The commercial building requires a land development plan (Chapter 22, Sections 303, 306, and 307). A waiver is being requested for the southeast corner of Delaware and Canal Streets for the land development plan.

A motion to approve the land development plan waiver request to accommodate the new community building was made by Councilman Smith, seconded by Councilman Bechtel and passed unanimously.

- There was no response from other vendors for trash removal in the Borough. A new one-year addendum to the contract was presented to Council by Waste Management which does contain a modest increase. The increase could potentially result in approximately a \$3.00 per month raise in the trash bill for residents.

A motion to approve the one-year addendum with Waste Management was made by Councilman Bechtel, seconded by Councilwoman Burton and passed unanimously.

- Mr. Cohen of 156 River Road is replacing a deck that is in flood plain. His engineer is making a submission to DEP and is looking for an acknowledgement letter to Justin Doty of Frederick Seibert and Associates from the Borough acknowledging minimal impact to the Susquehanna River.

A motion to approve and sign the acknowledgement letter on behalf of the Borough was made by Councilman Smith, seconded by Councilman Bechtel and passed unanimously.

Correspondence

- The Minimum Municipal Obligation for the Dauphin Borough Pension Plan was presented to Council reflecting the total employer contributions and administrative fees for 2026.

A motion to accept and sign the 2026 Minimum Municipal Obligation was made by Councilwoman Burton, seconded by Councilman Bechtel and passed unanimously.

Committee Reports

Administration – Cuddy, Bechtel, Grbich

- The finance committee will be meeting to begin the budget for 2026.

Public Works – Musselman, Smith

- No report.

Community Affairs – Burton, Harris

- No report.

Junior Council Person – Jocelyn Long

- No report.

ADJOURNMENT FROM COUNCIL

The public meeting adjourned at 7:42 p.m.

EXECUTIVE SESSION

- None

Attest:

Cynthia Long
Acting Secretary

Approved:

Brian Cuddy
President, Borough Council