

**DAUPHIN BOROUGH
COUNCIL MEETING MINUTES**

February 6, 2018

Council meeting came to order at 19:00 hours located at the
Dauphin Borough Building
200 Church Street
Dauphin, PA 17018

Call to Order

Open with the Pledge of Allegiance

Roll Call of Council

Council President	John Reichard
Council Vice-President	John Windish
Council Pro-Tem	David Grbich
Councilman	Donald Harner
Councilman	David Koppenhaver
Councilman	Joseph Wynn
Councilwoman	Sally Wynn
Mayor	Michael McKenna
Borough Engineer	Keith Heigel with Light-Heigel and Associates
Borough Solicitor	Michael Cassidy with Johnson/Duffy Law Firm
Treasurer	Tracy Klinger-Absent
Secretary	Trudy Koppenhaver

APPROVAL OF MINUTES

Council President Reichard asked for questions/comments/corrections regarding the Council Meeting Minutes of January 2, 2018. Motion to approve the minutes was made by **Councilman Harner**. **Councilman Koppenhaver** second the motion. Motion passed unanimously.

Open Comments from Dauphin Borough Residents

None

Bob Rusbach, EMC Coordinator for Middle Paxton Township/Dauphin Borough

No Report

Brian Cuddy-Parks and Recreation

No report

Public Facility Report

Report attached to the minutes.

Joey Wynn also reported an issue with the third bay garage door. The bottom of the door is rotten. He contacted Central State Distributor. Central State will replace the bottom panel. Completion should be within three weeks.

A motion to purchase a plate tamper for \$1,750.00 was made by **Council Vice-President Windish**. Motion was second by **Councilman Grbich**. Motion passed unanimously.

Council President Reichard questioned the mowers that were taken to True Value for service. Joey Wynn stated the mowers are under warranty. One mover was making a noise. Joey Wynn assured the Council President that in the future the maintenance will be performed in house.

Engineer's Report

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

Gaming Grant-A motion to approve Keith Heigel to send engineering fees for payment to DCED was made by **Councilman Harner** and second by **Councilman Grbich**. The motion passed unanimously. This action needs to be completed by March 1, 2018. Copies of the invoices are attached to the minutes.

Complaint of Water Leak at 419 High Street-blockage was addressed by the owner on or about January 9, 2018. A blockage was found in the lateral, where it drops under the wall, by "Drain Doctor" Additional data was given to Trudy Koppenhaver to invoice the owner to address the icing on High Street during this event.

DCED-received HUD's approval for \$50,000 of the grant for the ADA project. Written notice of the award should be received soon. A Committee meeting should follow the written notice to determine the final scope and the bidding process.

Pa Small Water and Sewer Grant-is prepared and waiting for County correspondence prior to submission. A copy of the request is at the Borough Office.

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PP&L Lights-Keith Heigel reported Dauphin Borough has (74) seventy-four high pressure sodium street lights that are owned by PPL. 69 (Sixty-Nine) of those street lights are over ten years old and can be replaced by PPL free of charge. Five of the street lights are under ten years old and will cost a one-time fee of \$881.00 to replace all five lights. At the current electric rates the Borough would save approximately \$31/a month or \$372/per year by replacing the existing lights with LED lights. (See Engineers' report for more detailed information). **Councilman Harner** questioned if the Borough could replace only the lights that are more than 10 years old.

Stoney Creek Road Project-a motion was made by **Councilman Wynn** and second by **Councilman Harner** to allow Light-Heigel to proceed with the bid document. The bid would be broken down into separate pricing between Dauphin Borough and Middle Paxton Township.

Councilman Harner has volunteered to help Julie Seeds (Middle Paxton Township) with writing the grant. Quotes for the Dauphin Borough section of Stony Creed Road are attached to the minutes.

Suez-nothing reported in regards to Sewer Plant.

SOLICITOR'S REPORT

No Report

UNFINISHED BUSINESS

Rental Ordinance – Board needs one additional member.

Old School Basement Drain-on hold due to the weather conditions.

Quote to Repair Manhole 120- this project was placed on hold until the determination for the Small Water Grant is made.

Water on Hillside Road-water continues to run on Hillside Road from the Water Company and Stone properties. Suez Water sampled the water and claims the water leak is not coming from their water tank on Hillside. **Council Vice-President Windish** stated there is a trench on Suez's property. Windish suggested calling Suez and inquire on the cleaning on the trench. Troy Toland will sample the water for chlorine and send the sample for testing before contacting the water company.

Tradesman-Lot 41 Tall Trees-have installed the guard rails. Council is requesting Light-Heigel to inspect the guard rails and the swale that is on the property. **Councilman Wynn** is requesting a copy of Tradesman deed be reviewed by Light-Heigel for the guard rail language. Trudy Koppenhaver questioned the sewer billing for Lot 41. Michael Cassidy stated Tradesman should not be billed until the Certificate of Occupancy is issued.

Right-to Know-Mike Cassidy stated the Borough cannot charge for labor involved in the inquiry. We can charge \$0.25 per page if copies are requested. This information should be added to our fee schedule.

Bridge Reports-were tabled until next meeting.

Hillside Stone Wall-Council Vice-President Windish requested Dauphin Borough send a letter to the owner to correct the problem. The letter should be specific of what type of repairs need completed. A title search was performed by Johnson Duffy. The findings state there is a covenant in the deed that states the owner agrees to be responsible and make repairs to the stone wall.

Tax Committee-Council President Reichard was appointed as the delegate and **Council Vice-President Windish** was appointed as the alternate.

NEW BUSINESS

Rental Inspection Fees-Trudy Koppenhaver reported that Inspection fees were due the end of January. Light-Heigel is inquiring on how to proceed with the billing of the delinquent accounts. Council has instructed Light-Heigel to proceed with the delinquency billing. The additional fee per house/apartment will be \$17.00. \$7.00 for sending a certified letter and an administration fee of \$10.00.

Donco Construction-has requested an exoneration from their sewer billing. Keith Heigel will inquire into the situation.

Proposal for Mayor's Office-Matt Smith Construction submitted a bid for \$5,600 to repair the floor in the Mayor's office. **Councilman Harner** made a motion to accept the bid. **Councilman Grbich** second the motion. The motion passed unanimously. Bid is attached to the minutes.

Parking on portions on Riverview Terr-Borough Council decided to establish no parking signs on portions of Riverview Terr. Michael Cassidy will have an ordinance prepared for the next Council meeting.

CORRESPONDENCE

None

COMMITTEE REPORTS

Administration and Finance – David Grbich- Chairman-no report

Personnel- John Windish Chairman-no report

Public Facilities-Joe Wynn-Chairman- The 2002 pickup truck will not pass inspection. The inspection runs out the end of October 2018.

Sanitation – David Koppenhaver – Chairman-no report

Community Development- Wynn – Chairwoman- no report

Public Safety – Donald Harner- Chairman-new officials were elected at the last meeting.

Mayor's Report

The mayor reported he had four compliments on the snow plowing. The van on the 200 hundred block of Erie Street was removed. The mayor is addressing complaints of residents walking their dogs on public ground without leashes.

Treasurer's Report

Due to the absence of the Treasurer, the approval of the report was tabled until the March meeting.

Executive Session

None

Motion to Adjourn Councilman Grbicch

Meeting adjourned at 9:44 p.m.

Attest:


Trudy Koppenhaver
Secretary

Approved: 1


John Reichard
President
Dauphin Borough Council