

DAUPHIN BOROUGH
COUNCIL MEETING MINUTES

June 5, 2018

Council meeting came to order at 19:00 hours located at the
Dauphin Borough Building
200 Church Street
Dauphin, PA 17018

Call to Order

Open with the Pledge of Allegiance

Roll Call of Council Members

Council President	John Reichard
Council Vice-President	John Windish
Council Pro-Tem	David Grbich
Councilman	Donald Harner
Councilman	David Koppenhaver
Councilman	Joseph Wynn
Councilwoman	Sally Wynn
Mayor	Michael McKenna
Borough Engineer	Keith Heigel with Light-Heigel and Associates
Borough Solicitor	Brian Carter with Johnson/Duffie Law Firm
Treasurer	Tracy Klinger
Secretary	Trudy Koppenhaver

At the beginning of the Borough Council meeting held on June 5, 2018, John Reichard, Jr. announced he was resigning as president of Borough Council effective immediately and was resigning his seat on Borough Council effective June 30, 2018. John Windish, as vice president, then assumed control of the meeting and opened the floor for nominations for president. The two individuals nominated both declined and the matter was tabled. No action was taken on Mr. Reichard's resignation as a member of Borough Council. The meeting proceeded under the direction of Mr. Windish.

APPROVAL OF MINUTES

A motion by **Councilman Harner** and second by **Councilman Koppenhaver** to approve the minutes of the May 8, 2018 meeting as presented passed unanimously. **Councilman Grbich** abstained.

Open Comments from Dauphin Borough Resident's

George Bechtel of Stump Road praised the work crew for the winter plowing. Inquired on the status of the Stone Wall on Hillside Road.

Jim Lighter of Hillside Road inquired who mows the Suez Property.

Bob Rusbatch, EMC Coordinator for Middle Paxton Township/Dauphin Borough.

No Report

Mayor McKenna will advise Rusty on Everbridge Training. The date scheduled was not a good date for the members of Borough Council.

Brian Cuddy-Parks and Recreation

Presented the Borough Council with an Annual Financial Statement for the years ending December 31, 2016 and 2015.

Kennedy Field is complete as it relates to the grandstands.

Public Facility Report

Report attached to the minutes.

A motion was made by **Councilman Reichard** and second by **Councilman Koppenhaver** to purchase a spray in liner for the 2015 f 250. The cost for the liner is \$560.00

A motion was made by **Councilman Harner** and second by **Councilman Koppenhaver** to purchase 4 tires and have a front end alignment performed on the 2000 f250. The cost for four tires and alignment is \$856.95 providing no additional parts are needed.

Joey Wynn will have quotes at the next Council meeting to install a pipe on Hillside close to the Knupp property. The Borough in conjunction with Middle Paxton will perform the work.

Dock on back on building garage-Joey Wynn stated there is no foundation under what is currently standing; therefore the concrete moves up and down with freezing conditions. The concrete slab has been cleaned of all rubbish.

Engineer's Report

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

Tradesman-The requested deed language and gutter maintenance has not been completed. An Occupancy Permit shall not be issued until conditions of the approval are met.

Tree Vitalization-deadline for application is July 15, 2018.

DCED-received HUD's approval for \$50,000 of the grant for the ADA project. Written notice of the award should be received soon. A Committee meeting should follow the written notice to determine the final scope and the bidding process.

Pa Small Water and Sewer Grant-was submitted. A copy of the request is at the Borough Office.

PP&L Lights-Resolution needs to be adopted. Trudy Koppenhaver will send Brian Carter a copy of the Agreement for review. Shields requested will be placed after the lightening is installed.

Resolution 2018-04-approving an agreement with PPL Electric Utilities Corporation for the furnishing of electric street lightening to light the streets of the Borough of Dauphin. Motion made by **Councilman Grbich** and second by **Councilman Harner**. Motion passed unanimously

Stony Creek Road-Meckley Limestone was the lowest bidder. Keith Heigel recommends signing the contract but hold the contract until Meckley furnishes additional paperwork including bond information.

Stone Residence-Keith Heigel spoke with Mr. Abbot, an interested party in purchasing a tract of the Stone property, and advised Mr. Abbot the Stone property is not two separate lots. The lot plan clearly joins the tracts together.

FEMA-is remapping Dauphin County. FEMA will provide the borough with a package to list our streets and identify borough lines.

Water Main Break at Floral and Charles-Suez has contracted with a third party to repair the road. The repair will happen sometime during the summer. Keith Heigel is monitoring the situation. Keith is preparing a document for the Borough to review concerning street bonding.

Suez-nothing reported in regards to Sewer Plant.

SOLICITOR'S REPORT

The Borough code 21-101 states there is an application process for cutting a road.

Weight Restriction on Bridges-an engineering and traffic study must be completed. **Councilman Harner** request this issue be placed on hold due to the meetings with Penn DOT and State Representatives.

Council-Vice President Windish inquired on speed tables for various portions of the Borough. Discussion pursued. Keith Heigel will inquire if any grants would be available to combine the ADA ramps and the speed tables.

Amendments to Ordinance Regarding Abandoned Vehicles-Brian Carter electronically sent the Councilpersons a draft ordinance. The biggest change is expanding the officials who could enforce the ordinance. Currently limited to Police Officers and Code Enforcement Officer. Suggestion was made for the Mayor, Michael McKenna, to review the Ordinance and report at the end of the meeting his opinion. After Mayor reviewed, **Councilman Harner** made a motion to advertise the ordinance. **Councilman Kopenhagen** second the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Water Run Off on Hillside-Goal is to maintain the swale on the Suez property to eliminate the water run-off on Hillside Road. Keith Heigel will meet with Mr. Bingaman, of Suez Water, to discuss this issue. Keith Heigel will discuss with Mr. Bingaman the intent is for the water to off on Suez property and run into a pipe on Borough Property. The Borough's main concern is the ice forming on the road, which creates a safety issue.

Rental Ordinance – Board needs one additional member.

Hillside Stone Wall-Keith Heigel will discuss with Dan Lysaght, the owner of the property.

Old School Basement Drain-on hold until decision of DCNR Grant. The Park Project money could be used for the repair. **Councilman Reichard** recommends that the Borough elevate the project on a temporary basis. Joey Wynn will work on an improvement to the situation.

Swatara Street Sewer Laterals-should the Borough contract for the two laterals that are clogged. It was Council's opinion to clean both laterals.

NEW BUSINESS

Borough Sewer Authority-tabled

Rental Property Maintenance-the costs for Dauphin Borough to maintain this maintenance since 2015 has been approximately \$28,000.00. The amount Dauphin Borough has collected in fees is approximately

\$18,000.00. **Council Vice-President Windish** ask Keith Heigel to inquire into the Maintenance Agreement and make recommendations for cutting the costs of the program. **Councilman Reichard** inquired if 725 Edison Road has been inspected.

Entertainment on the School Grounds-Trudy Koppenhaver received a call from resident asking if a band could play for one night on the Old School grounds in the band shell. There is a fee involved with renting the property. Brain Cuddy, of the Middle Paxton Lions Club, stated the Club would possibly pay the fee. **Councilman Grbich** suggested waiving the fee. Council suggested waiting until we receive the application and Council would consider waving the fee.

Street Cleaning-project was assigned to the Public Facility Committee to bring recommendations to Council.

Semi-Tractor Trailer Parking on Borough Grounds-damages are occurring to the grass and road. Brian Carter will review Ordinance 15-405 and make a determination on the Ordinance. As a result of the trailers parking on Borough damages have occurred. Per Borough Council, Trudy Koppenhaver should bill the responsible person for the damage.

Complaint of Tree and Parked Vehicle on Hillside-Keith Heigel and the Mayor will inquire on the situation.

CORRESPONDENCE

Borough received a letter from Pa General Services stating the Borough is eligible to purchase surplus property.

COMMITTEE REPORTS

Administration and Finance – David Grbich- Chairman-reviewing the actual vs budget paperwork

Personnel- John Windish- Chairman-working on a Sexual and Unlawful Harassment Policy.

Public Facilities-Joe Wynn-Chairman-Parking signs on certain area of Tall Trees. **Councilman Wynn** spoke with the owner of the truck. The owner has agreed to not park the truck on the road. A motion was made by **Councilman Wynn** and second by **Councilman Koppenhaver** to rescind the purchase of the signs. Motion passed unanimously.

Sanitation – David Koppenhaver – Chairman- SBR One tank will cost approximately \$18,000.00. This project was included in the 2018 budget.

Purchase of Chlorine Scale-motion to purchase the scale at a cost of \$2,600.00 was made by **Councilman Koppenhaver** and second by **Councilwomen Wynn**. Motion passed unanimously.

Community Development-Sally Wynn – Chairwoman- Councilwoman Wynn volunteered to attend a class of tree tender training.

Public Safety – Donald Harner- Chairman- nothing to report. Next meeting July 11, 2018.

Mayor’s Report

Mayor McKenna will be the Emergency Contact for the Borough.

Dog without leashes-no new issues. **Councilman Reichard** stated he witnessed dogs walked without leashes recently.

416 Erie Street-report of a motor home parked on private property. Possibility of someone living in motor home. Trudy Koppenhaver will contact the owner of the property.

Motor vehicles remain on Market Street.

Treasurer’s Report

Motion to approve the May report was made by **Councilman Grbich** and second by **Councilman Wynn**. Motion passed unanimously.

Meeting adjourned at 9:40 p.m.

Executive Session

9:45 to 10:20

No business was conducted after the executive session.

Attest:

Approved:

Trudy Koppenhaver
Secretary

John Windish
Vice-President
Dauphin Borough Council