

DAUPHIN BOROUGH
COUNCIL MEETING MINUTES

June 5, 2018

Council meeting came to order at 19:00 hours located at the
Dauphin Borough Building
200 Church Street
Dauphin, PA 17018

Call to Order

Open with the Pledge of Allegiance

Roll Call of Council Members

Council President	John Reichard
Council Vice-President	John Windish
Council Pro-Tem	David Grbich
Councilman	Donald Harner
Councilman	David Koppenhaver
Councilman	Joseph Wynn
Councilwoman	Sally Wynn
Mayor	Michael McKenna
Borough Engineer	Keith Heigel with Light-Heigel and Associates
Borough Solicitor	Brian Carter with Johnson/Duffie Law Firm
Treasurer	Tracy Klinger
Secretary	Trudy Koppenhaver

Council President Reichardt presented his resignation letter from Dauphin Borough Council effective June 30, 2018. Council President Reichard stated he was resigning as the President as Dauphin Borough Council effective immediately.

A nomination for Councilman Harner for the predisency was made by Council-Vice President Winidsh. Councilman Harner declined the nomination.

A nomination for Council Vice-President Windish predisency was may by Councilman Harner.

Council Vice-President Windish declined the nomination.

Council Vice-Predisent Windish conducted the meeting.

APPROVAL OF MINUTES

A motion by **Councilman Wynn** and second by **Council Vice President Windish** to approve the minutes of the April 3, 2018 meeting as presented passed unanimously. **Councilmen Koppenhaver** and **Reichard** abstained. **Councilwoman Wynn** also abstained.

Open Comments from Dauphin Boro Residents

None

Bob Rusbatch, EMC Coordinator for Middle Paxton Township/Dauphin Borough.

Brian Cuddy-Parks and Recreation

Public Facility Report

Report attached to the minutes.

Engineer's Report

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

Tradesman-The requested deed language and gutter maintenance has not been completed. An Occupancy Permit shall not be issued until conditions of the approval are met.

Bridge Report-

DCNR Grant- Councilman Harner questioned if the Borough could use grant monies to pay engineers fees associated with a grant. John Poff stated the actual cost for preparing a grant cannot come the actual grant monies. The language in the grants vary concerning the fees. Results will be available by the end of the year.

Tree Vitalization-deadline for application is July 15, 2018.

DCED-received HUD's approval for \$50,000 of the grant for the ADA project. Written notice of the award should be received soon. A Committee meeting should follow the written notice to determine the final scope and the bidding process.

Pa Small Water and Sewer Grant-was submitted. A copy of the request is at the Borough Office.

PP&L Lights-Councilman Harner made a motion, subject to Solicitor approval, to approve the PP&L Light Agreement. Motion was second by **Councilman Wynn**. Motion passed unanimously. Side Shields are available for the lights.

Suez-nothing reported in regards to Sewer Plant.

SOLICITOR'S REPORT

UNFINISHED BUSINESS

Water Run Off on Hillside-Light Heigel reported Suez was scheduling a maintenance crew to address the drainage issue on their property on Hillside Road. **Council Vice President Windish** stated Suez was on site and did not solve the problem. Water continues to run, but not all the way down the trench. **Council Vice President Windish** suggests the problem in on the Stone property where the spring comes out. The main problem occurs in the winter with water running on the road and causing a safety hazard.

Rental Ordinance – Board needs one additional member.

Hillside Stone Wall-the resident did not pick up his certified letter. The Solicitor stated the Borough has the right to enforce the Deed of covenant as a health and safety violation. At the advice of the Solicitor, Borough Council will post a NOV physically on the residents property. Both sides of the property should be posted. Tracy Klinger will bill the resident the fees the Borough accrued from Light Heigel and Associates. See additional notes in the Engineering report under Nuisance/Zoning Violations.

Old School Basement Drain-on hold until decision of DCNR Grant. The Park Project money could be used for the repair.

NEW BUSINESS

Borough Sewer Authority-tabled

CORRESPONDENCE

None

COMMITTEE REPORTS

Administration and Finance – David Grbich- Chairman-

Personnel- John Windish- Chairman-working on a Sexual and Unlawful Harassment Policy.

Public Facilities-Joe Wynn-Chairman-

Sanitation – David Koppenhaver – Chairman-

Community Development-Sally Wynn – Chairwoman- nothing to report. Covered in engineering report.

Public Safety – Donald Harner- Chairman-

Mayor's Report

Treasurer's Report

Meeting adjourned at 9:40 p.m.

Executive Session

9:45 to 10:20

No business was conducted after the executive session.

Attest:

Approved:

Trudy Koppenhaver
Secretary

John Windish
Vice-President
Dauphin Borough Council