

DAUPHIN BOROUGH
COUNCIL MEETING MINUTES

July 3, 2018

Council meeting came to order at 19:00 hours located at the
Dauphin Borough Building
200 Church Street
Dauphin, PA 17018

Call to Order

Open with the Pledge of Allegiance

Roll Call of Council Members

Council President	Vacant
Council Vice-President	John Windish
Council Pro-Tem	David Grbich
Councilman	Donald Harner
Councilman	David Koppenhaver
Councilman	Joseph Wynn-Absent
Councilwoman	Sally Wynn-Absent
Mayor	Michael McKenna
Borough Engineer	Mike Keffer with Light-Heigel and Associates
Borough Solicitor	Brian Carter with Johnson/Duffie Law Firm
Treasurer	Tracy Klinger-Absent
Secretary	Trudy Koppenhaver

Council Vice-President Windish opened the meeting asking for a motion to approve the resignation of John Reichard as President of Borough Council and as a Council member. **Councilman Grbich** made the motion. **Councilman Koppenhaver** second the motion. The motion passed unanimously.

Resolution 2018-05 to fill a vacancy for the Office of Member of Borough Council was presented.

Kevin Musselman presented a letter of interest and intent to become a member of the Dauphin Borough Council. **Councilman Harner** made a motion to appoint Kevin Musselman to the Dauphin Borough Council. **Councilman Grbich** second the motion. The motion passed unanimously. Kevin Musselman was sworn in by the Honorable Michael McKenna, Mayor. An Affidavit of Residency was presented by Mr. Musselman.

Council Vice President Windish asked for nominations for President of Dauphin Borough Council. **Councilman Harner** nominated **Council Vice President Windish** for President. **Councilman Grbich** second the motion. There were no other nominations. Motion passed unanimously.

Council President Windish asked for nominations for Vice President. **Council President Windish** nominated **Councilman Grbich**. **Councilman Koppenhaver** second the motion. There we no other nominations. Motion passed unanimously

Council President Windish asked for nominations of Council Pro Tem. **Council Vice President Grbich** nominated **Councilman Koppenhaver**. **Councilman Harner** second the motion. There were no other nominations. Motion passed unanimously.

Nominations were as follows: Council President-John Windish
Council Vice-President-Dave Grbich
Council Pro Tem- Dave Koppenhaver

APPROVAL OF MINUTES

A motion by **Councilman Harner** and second by **Councilman Grbich** to approve the minutes of the June 5, 2018 meeting as presented passed unanimously.

Keystone Insurers Group

Robin Straub, of Keystone Insurers Group, presented the Borough's insurance coverage for the year 2018-2019. The total premium is \$24,874.00.

For insurance purposes, **Councilman Koppenhaver** will inquire concerning the incident that occurred at the sewer plant involving the Chlorine Contact Tank.

Open Comments from Dauphin Borough Resident's

Dwayne Sherksnas, of 404 Riverview Terrace, inquired on several items:

1. Tall Trees sign-trees are covering the pillars
2. Mr. Sherksnas is interested in purchasing the small parcel of land near his property That is owned by Dauphin Borough.
3. Expressed concerns of baseballs from Kennedy Field bouncing into his property. The Park Authority will entertain his thoughts and concerns.

Bob Rusbatch, EMC Coordinator for Middle Paxton Township/Dauphin Borough.

A meeting, for South Central Alert Training, is scheduled for July 12, 2018 from 10 to 2 at the Township building.

Brian Cuddy-Parks and Recreation

Brian Cuddy invited all residents to attend the Middle-Paxton Lions Club carnival. The carnival will be held July 10 thru July 14, 2018. Brian requested the check for the Fire Works in the amount of \$1,000.00

Public Facility Report

Report attached to the minutes.

Joey Wynn reported that all fire extinguishers were inspected in all the Borough buildings. Joey reported the base repairs were made on Stony Creek Road.

Council Vice-President Windish requested Troy Toland begin submitting a report each month for the Waste Water Treatment Plant.

Engineer's Report

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

Vehicle parked on Hillside Road-Mike Keffer inquired if Council would like Light-Heigel to address the tree clearance over the two roads and/or the 2/2018 lapsed inspection of the vehicle. **Council President Windish** stated the Borough did not want Light Heigel to address the situation. The Mayor will inquire into the inspection situation after Ordinance 2018-03 is passed.

Waste Water Treatment Plant-Mike Keffer explained the recent problems at the Sewer Plant. Mike Keffer will write a report, of the activities that occurred at the plant, for the minutes which will also be submitted to the insurance company to initiate a claim.

Tree Vitalization-deadline for application is July 15, 2018.

DCED-received HUD's approval for \$50,000 of the grant for the ADA project. Written notice of the award should be received soon. A Community Development Committee meeting should follow the written notice to determine the final scope and the bidding process.

Pa Small Water and Sewer Grant-was submitted. A copy of the request is at the Borough Office.

Rental Program-Trudy Koppenhaver and Keith Heigel are scheduled to meet to review the rental program, cost and income on July 12, 2018.

Complaint Letters-Council President Windish directed all written complaints are responded to by the Borough, or an appropriate representative. Light-Heigel will prepare a response to Dr. Beck, of 22 Hillside, concerning the stone wall on Hillside Road.

SOLICITOR'S REPORT

Ordinance 2018-03-Amending Chapter10 of Ordinances relating to Abandoned Vehicles -Brian Carter submitted revisions. A motion to publish (advertise) the ordinance was made by **Council Vice President Grbich** and second by **Councilman Koppenhaver**. Motion passed unanimously

UNFINISHED BUSINESS

Street Cleaning Options-Councilman Wynn was absent from the meeting. In his absence, **Councilman Harner** will organize a meeting with the Public Facilities Committee.

Rental and Zoning Hearing Boards-each need one additional member.

Sexual Harassment Policy-Council President Windish will have a sample to present to Council at the next meeting.

Swatara Street Sewer Laterals-received the name of a company that will clean the laterals. Trudy Koppenhaver will call the company.

NEW BUSINESS

PURCHASE OF NEW TRUCK-Council President Windish instructed the Public Facilities Committee to reevaluate the need for a new truck. The Public Facility should discuss and make a recommendation to Council at the next Borough Council meeting.

DMJFC Oversight Committee-Council President Windish would like to see original charter.

Dumping at Memorial Park-continuing to allow dumping in the park. On hold due to the absent on **Councilman Wynn**.

CORRESPONDENCE

None

COMMITTEE REPORTS

Administration and Finance – David Grbich- Chairman-Councilman Grbich requested all committees to have budget expenses presented to the committee by October.

Personnel- John Windish- Chairman-nothing to report

Public Facilities-Joe Wynn-Chairman-absent

Sanitation – David Koppenhaver –see report from Mike Keffer

Community Development-Sally Wynn – Chairwoman- Councilwoman Wynn-absent

Public Safety – Donald Harner- Chairman-next meeting will be held July 1, 2018 at 6 p.m.

Mayor's Report

The motor home at 414 Erie Street was removed.
Two vehicles are still remain (abandon) on Market Street.

Treasurer's Report

Motion to approve the June 2018 report was tabled until the August meeting.

Motion to adjourn made by Councilman Grbich. Council Adjourned at 9:07.

No executive was held

Attest:

Approved:

Trudy Koppenhaver
Secretary

John Windish
President
Dauphin Borough Council