

**DAUPHIN BOROUGH**  
**COUNCIL MEETING MINUTES**

November 15, 2018

Council meeting came to order at 19:00 hours located at the  
Dauphin Borough Building  
200 Church Street  
Dauphin, PA 17018

**Call to Order**

**Open with the Pledge of Allegiance**

**Roll Call of Council Members**

Council President	John Windish-absent
Council Vice-President	Dave Grbich
Council Pro-Tem	Dave Koppenhaver
Councilman	Donald Harner
Councilman	Kevin Musselman
Councilman	Joseph Wynn
Councilwoman	Sally Wynn
Mayor	Michael McKenna
Borough Solicitor	Brian Carter with Johnson/Duffie Law Firm
Treasurer	Tracy Klinger
Secretary	Trudy Koppenhaver

The meeting that was recessed for the purpose of discussing the 2019 proposed budget was reconvened on November 15, 2018.

Council Vice-President Grbich stated based on input from Council Members and residents, which were in the audience at the November 7, 2018 Borough Council Meeting, the Finance Committee is recommending a 1 mill special road tax. The Special Road Fund Tax can be used only for the purpose of making improvements to the Borough roads and at contractor pricing.

Ordinance No. 2018-06-levying a special road fund tax for permanent street improvements and other uses authorized by the Pennsylvania Borough Code was made by Councilman Koppenhaver and second by Councilman Wynn. The motion passed unanimously.

Tracy Klinger, Dauphin Borough Secretary, will amend the budget worksheets to show the appropriate increase in income and expenditure.

The new Road Tax should reflect on the resident's tax bill and the tax collector will be responsible for providing the Borough, on a timely basis, a check for the amount that is collected for the road tax.

Purchase of New Truck- Tracy Klinger provided additional information on the purchase of the truck. Two options to be considers are as follows:

1. 4 year financing; \$7,200 annual payment – This would require \$25,650 at the time of signing. This would consist of our first \$7,200 payment, the \$7,500 down payment from the Home Association, and an additional \$10,950 down payment from the Borough. The total cost of this loan would be \$47,250.
2. 5 year financing; \$7,200 annual payment – This would require \$20,205.78 due at signing. This would consist of our first \$7,200 payment, the \$7,500 down payment from the Home Association, and an additional \$5,505.78 down payment from the Borough. The total cost of this loan would be \$49,005.78.

Both a 4 year and 5 year financing the APR will be 7.20%.

A motion was made by Councilman Wynn to use the 4 year financing option. The cash due at delivery will consist of:

- 1) \$7,500 donation from the Home Association
- 2) \$8,200 from the sale of the old truck
- 3) \$7,200 from the Highway/Liquid Fuels Fund
- 4) \$2,757.75 from the General Fund Money Market

Ongoing annual payments of \$7,200 will be taken from the Highway/Liquid Fuels Fund. The motion was seconded by Councilman Koppenhaver.

A motion to change the regular monthly meeting of Dauphin Borough Council was made by Councilman Harner and second by Coucilman Musselman. The date of the next regular meeting of the Dauphin Borough Council will be December 18, 2018 at 7. P.M. The change is due to the time constraints in advertising for the proposed 2019 budget.

Meeting Adjourned 7:45

No executive session was held

Attest:

Approved:

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Trudy Koppenhaver  
Secretary

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David Grbich  
Vice-President  
Dauphin Borough Council