

DAUPHIN BOROUGH
COUNCIL MEETING MINUTES

December 3, 2019

Council Meeting Came To Order at 7 p.m.

Dauphin Borough Building

200 Church Street

Dauphin, PA 17018

Call to Order

Open with the Pledge of Allegiance

Roll Call of Council Members

Council President	John Windish
Council Vice-President	Dave Grbich
Council Pro-Tem	Dave Koppenhaver
Councilman	Donald Harner
Councilman	Kevin Musselman
Councilwoman	Jennifer Peck
Councilman	Brian Cuddy
Mayor	Michael McKenna
Borough Engineer	Keith Heigel with Light-Heigel and Associates
Borough Solicitor	Adam Zei with Johnson/Duffie Law Firm
Treasurer	Cynthia Long
Administrator/Secretary	Trudy Koppenhaver

APPROVAL OF MINUTES

A motion by Councilman Harner and second by Councilman Koppenhaver to approve the minutes of the November 6, 2019 Borough Council meeting as presented passed unanimously.

OPEN COMMENTS FROM RESIDENTS

Gene Stelp, 1550 Fishing Creek Valley Road, inquired on renting the Community Park grounds for a New Year's Eve Party. He would like the Borough to participate in the event. After discussion the suggestion was given to the 250th Anniversary Committee.

Travis Rosmus, of 713 Charles Road, inquired on a dog park for the Community. Travis was referred to the Dauphin Middle-Paxton Joint Park Authority.

Bob Rusbatch, EMC Coordinator for Middle Paxton Township/Dauphin Borough

NO REPORT

Brian Cuddy-Parks and Recreation

Brian Cuddy will resign from the Dauphin-Middle Paxton Park Authority effective December 31, 2019.
175 people participated in the Annual Turkey Trout.

ENGINEERS'S REPORT

Light-Heigel & Associates, Inc. supplied a Monthly Engineering Report, a Dauphin Borough Zoning Report, a Projects at a Glance and a Dauphin Borough UCC Report. All reports were reviewed – Attachment to be included in minutes.

DCIB-project design is complete and bid documents are prepared for advertisement. A number of alternate bid items were added and await the County's acknowledgement and qualification prior to including in the DCIB Project Bid package. The alternates are: A portion of Lower Hillside, a school bus turn around at the intersection of Lower Erie Street and Allegheny Street, Weaver Street, pedestrian crossing and ADA ramp and two additional speed tables.

Ballos Property-Light Heigel was asked to provide cost opinions for the Public Facilities Committee to consider. The options will be reviewed by the Public Facilities Committee for a recommendation to Council.

Zion Evangelical Lutheran Church-No revised plan was received addressing the conditions.

Residents with Grinder Pumps-a newsletter will be sent via certified mail to all residents who have a grinder pump.

Welcome Sign-the Public Facilities Committee is reviewing the placement of a Dauphin Borough Welcome Sign at the entrance to the Borough off the west bound ramp on the south side of Allegheny Street.

DCNR Park Project-the COSTARS portion of the Park Project is ordered and Light Heigel is working with DCNR on the final design and bidding package.

Gaming Grant (receiving \$92,218 for parks project) – engineering cost is being used as match money for the DCNR grant application. AWARDED

2017 CDBG (receiving \$50,000 for ADA ramps) – engineering cost is being used as match money for the grant. AWARDED

DCNR (asked for \$154,000) – Professional services are eligible up to 15% of grant amount. Granted \$150,000.00 for park equipment. AWARDED

2019 CDBG (asked for \$103,785.00) – PENDING

SOLICITOR'S REPORT

Intermunicipal Governmental Agreement-Middle Paxton Township has voted to approve the original Ordinance. Dauphin Borough does not have to take any action on the agreement as an Ordinance has already been approved by Council.

Resolution 2019-09-authorizing the submission of an H2O grant application to the Commonwealth Financing Authority requesting a grant up to \$1,500,000.00 from the Commonwealth Financing Authority to be used for various inflow and infiltration elimination projects with the Borough's wastewater collection system, and for the extension of the wastewater collection system into Middle Paxton Township to accommodate proposed mixed use residential and commercial development. The resolution will be subject to the approval of the Solicitor and Engineer. This resolution gives the President of Borough Council and the Secretary of the Borough permission to execute the grant application. Motion to accept the resolution was made by Councilman Harner and second by Councilman Koppenhaver. Motion passed unanimously.

Delta Development Group was in attendance to address the H2O Grant. The grant is due December 13, 2019. Eric Clancy stated the Borough would not be drawing from any funds to receive the grant.

224 Erie Street-Ordinance 2019-06 a motion, amending Chapter 15 (Special Purpose Parking Zones) establishing a handicapped parking space located on Erie Street along the curbside between 222 and 224 Erie Street in the Borough of Dauphin, was made by Councilman Musselman and second by Councilwoman Peck, passed unanimously.

Dissolution of the Dauphin-Middle Paxton Joint Safety Authority-will organize a meeting for the dissolution and sale of the property. Adam Zei will be in attendance. The DMPJPSA will not be officially terminated until the Certificate Requesting Termination is accepted and approved by ordinance by both Middle Paxton Township and Dauphin Borough, approved by the Secretary of the Commonwealth, and recorded in the Office of the Recorder of Deeds for Dauphin County.

Sewer Municipal Authority- has an inquiry in with the IRS concerning the Tax Identification Number for the Authority.

A motion to approve the advertising of Ordinance 2020-01, amending Chapter 11 of the Code of Ordinances of Dauphin Borough by changing the period of time during which the code enforcement officer shall conduct an inspection of each rental property in the Borough from every two years to once every four years, was made by Councilman Grbich and second by Councilman Koppenhaver. The motion passed unanimously.

TREASURER'S REPORT

A motion to approve the Treasurer's report for November 2019 was made by Councilman

Grbich and second by Councilman Koppenhaver. Motion passed unanimously.

ADMINISTRATOR/SECRETARY REPORT

Presented the sewer delinquency report.

Codification of Ordinance-Trudy Koppenhaver is working with American Legal.

MAYOR'S REPORT

Working with Sue Helm on handicap parking for the 200 block of Erie street.
Issued four parking violations for the month of November

UNFINISHED BUSINESS

Security Cameras-research continue.

NEW BUSINESS

Audit Contract-The borough received quotes from MaherDuessel as follows:

2019 - \$8,910.00
2020 - \$9,270.00
2021 - \$9,640.00

Residents from Middle Paxton Township requesting to connect to the Dauphin Borough sewer should contact Dauphin Borough not Middle Paxton. This came as a directive from the Dauphin Borough Solicitor.

CORRESPONDENCE

None

COMMITTEE REPORTS

Finance Committee-Dave Grbich- chairman-a motion made by Councilwoman Peck and second by Councilman Musselman to adopt the 2020 Budget for Dauphin Borough was passed unanimously.

The tax rate for 2020 will not change. 4.65 Mills for general purposes
0.35 Mills for Fire Protection
1.00 Mills for Special Permanent Street Improvements

Personnel Committee-Kevin Musselman-chairman-

Short Term Disability-Has one quote. Waiting for the second quote.

Public Facilities-Co-Chairman's Harner and Koppenhaver-

Maintenance of the Drainage Ditch on the Lightner Property-Troy Toland advised he would weed wack and maintain our right-of-way.

Spraying of Weeds within the Borough-it was determined this would not be a cost saving adventure.

Sanitation – David Koppenhaver –chairman-works need completed in the head building and the SPR tanks need cleaned.

Community Development-Jennifer Peck-chairwoman-International Property Maintenance Code-The Committee will have a draft for the January meeting.

Public Safety –Don Harner-chairman-the committee will meet on December 16 to dissolve the Authority.

ADJOURNMENT FROM COUNCIL

The meeting adjourned at 8:10

Executive Session

None

Attest:

Approved:

Trudy Koppenhaver
Secretary

John Windish
President
Dauphin Borough Council