

**DAUPHIN BOROUGH**  
**COUNCIL MEETING MINUTES**

April 23, 2020

Council meeting came to order at 10:00 a.m.

Meeting was conducted via conference call ( 978) 990 5153 )

**Roll Call of Council**

Council President	David Grbich
Council Vice-President	Brian Cuddy
Councilman	Kevin Musselman
Councilman	Jeffrey Thrush
Councilwoman	Jennifer Peck
Mayor	Michael McKenna
Treasurer	Cindy Long
Secretary/Administrator	

The regularly scheduled meeting of Dauphin Borough Council (April 07, 2020), was canceled due to the stay in place recommendation under the Governor's Declaration of Emergency due to the Covid19 virus.

This meeting was called to address issues that could not wait until the next scheduled meeting.

**UNFINISHED BUSINESS**

**Park Project Bid** – Additional funding was secured and the Public Works committee recommends that the project move forward. A motion was made by Councilwoman Peck and second by Councilman Musselman to accept the low bid of \$236,037.50 made by Farhat. Motion passed unanimously.

The Borough solicitor and engineer will prepare and review the required documentation.

**Council Vacancy Appointment** - A motion was made by Councilwoman Peck and second by Councilman Cuddy to appoint Mr. George Bechtel to fill the vacancy created by the resignation of Mr. Dave Koppenhaver. The motion was passed unanimously.

Mr. McKenna will administer the oath of office when feasible.

**Solicitor** - Solicitor Zei reported that the property at 500 Erie St. has been placed on the market. This will enable him to work with the realtor to resolve the outstanding problems.

## NEW BUSINESS

**Resolution 2020-05-Waviing Real Estate Tax Penalties** -A motion was made by Councilman Cuddy and second by Councilman Musselman to waive Real Estate penalties for the 2020 tax year. Motion passed unanimously.

**Change in scheduled meeting date** The PA primary election date has been moved to June 02, 2020. As the Borough hall is used as our polling location a change in meeting date is necessary. A motion was made by Councilwoman Peck and second by Councilman Thrush to move the meeting to Wednesday June 03, 2020. Motion was passed unanimously.

This change will be advertised to the public.

**Payment of bills** – A motion was made by Councilwoman Peck and second by Councilman Cuddy to allow the review and payment of bills via email during the State of Emergency.

The treasurer will submit the bills to council via email, after review council president will authorize payment.

Motion was passed unanimously.

**Administration** - Councilman Cuddy reported that the hiring of a new secretary has been placed on hold during this State of Emergency. We have 2 candidates and a recommendation can be made when we are able to re-interview them.

**Next meeting** – Councilman Peck questioned the date of our next scheduled meeting as the stay in place order will still be in place. It was decided that the meeting will take place as scheduled and conducted via conference call. The public will be notified of this change.

## ADJOURNMENT FROM COUNCIL

The meeting adjourned at 10:25 a.m.

Attest:

---

Trudy Koppenhaver  
Acting Secretary

Approved:

---

Dave Grbich  
President  
Dauphin Borough Council