

**DAUPHIN BOROUGH**  
**COUNCIL MEETING MINUTES**

May 5, 2020

Council meeting came to order at 7 p.m.

Meeting was conducted via conference call (978) 990-5153

Mr. Bechtel was sworn in as a Council Member prior to the meeting.

**Roll Call of Council**

Council President	David Grbich
Council Vice-President	Brian Cuddy
Council Pro-Tem	Donald Harner-Absent
Councilman	Kevin Musselman
Councilman	Jeffrey Thrush
Councilwoman	Jennifer Peck
Councilman	George Bechtel
Mayor	Michael McKenna
Treasurer	Cindy Long
Acting Secretary	Trudy Koppenhaver

**APPROVAL OF MINUTES**

A motion by Councilman Cuddy and second by Councilwoman Peck to approve the minutes of the March 4, 2020, meeting and the Special Meeting conducted April 23, 2020 of the Borough Council as presented passed unanimously by a roll call vote.

**Open Comments from Dauphin Borough Residents**

None

**Bob Rusbatch, EMC Coordinator for Middle Paxton Township/ Dauphin Borough**

Bob Rusbatch and Mayor McKenna have been attending Webinars and answering E Mails associated with the COVID-19 virus. Mayor McKenna reported there have been 5 positive cases of the virus in the 17018 zip code area.

## George Bechtel-Parks and Recreation

George Bechtel advised Council of the change in insurance for the Parks and Recreation Association. This change was a result of acquiring the Dauphin Pool.

### Engineer's Report

**Dauphin County Infrastructure Bank Street Project**-a pre-construction meeting is scheduled for May 8, at 9 a.m. with Hemp Brothers. The Public Works Committee will be in attendance along with Mayor McKenna and Troy Toland. The Mayor will be involved in the repaving and street closures.

**Stormwater Considerations for the end of Floral Lane**-this project design was proposed because of a request by Mr. Ballos (a downstream ad joiner) and recommended by Council. Three contractors were given the recommended design for the Floral Lane trench drain at the end of Floral. As of this evening Keith has received bids from two companies. Robinson Excavating did not respond. The bids were as follows:

Farhat	Hemp Brothers
\$14,400	\$16,500

As of April 30, 2020 an E Mail has been received from the Ballos's with the following concerns:

1. The pond is filling in with dirt.
2. Oil slicks have been noticed on the pond.
3. Experiencing a lot of corrosion, impacting the lane.
4. Have not been able to have the water tested due to the current COVID-19 virus.
5. Concerns that the pond runs into Stoney Creek.
6. Recommends a different solution other than the runoff into the pond.

Keith is recommending reviewing the Easement agreement and considering other options before moving on with the trench drain. Council will review the plans when all new issues are resolved. If possible, a decision will be made at the June Meeting.

**Street Degradation Ordinance**-expecting to hear back from the Community Affairs Committee at the June meeting.

**LDI-H2O Grant**-state requested additional details for the Grant. The information was prepared and submitted to LDI/Delta Development to use in their response to the State. The Borough will use money from LDI as a match for the project.

**Dauphin Borough Gaming Grant**-The project was awarded at a Special Meeting April 23, 2020. The Contractor was given the Notice to Proceed and is preparing the required documents, including Performance and Payment Bonds. The pavilion delivery is scheduled for June 8, 2020. DCNR awarded an additional \$44,000.00 to the Borough with an equal match by the Borough toward the Park Project.

**Dauphin Borough Building Roof**-roof repair alternatives were considered and a report will be available to Council via an Email for Council's consideration.

**608 Erie Street**-Borough solicitor will provide legal options for the Borough to pursue. A motion made by Councilwoman Peck and second by Councilman Musselman to proceed with next steps to pursue the plan of action. A motion passed unanimously by a roll call vote. The owner has not responded to any of the Boroughs requests.

## **SOLICITOR'S REPORT**

**International Property Maintenance Code**-A motion to advertise was made by Councilwoman Peck and second by Councilman Cuddy. Motion passed unanimously by roll call vote.

**Tax Identification for the Dauphin Municipal Sewer Authority**-Adam Zei is still researching. Adam Zei will communicate with Mr. Rudy. Adam will schedule a meeting with the Authority to discuss Committee assignments and an audit of the Municipality.

**500 Erie Street**-has been in touch with the Realtor attempting to sell the property.

## **TREASURER'S REPORT**

A motion to approve the Treasurer's reports for February, March and April 2020 was made by Councilwoman Peck and second by Councilman Cuddy. The motion passed unanimously by a roll call vote.

## **Mayor's Report**

Nothing to Report.

## **UNFINISHED BUSINESS**

**Security Camera**-still researching. On hold due to COVID19.

## **NEW BUSINESS**

NONE

## **REORGANIZATION OF COMMITTEES**

**ADMINISTRATION**- Brian Cuddy and Jeff Thrush

**PUBLIC WORKS**-Donald Harner and Kevin Musselman

**COMMUNITY AFFAIRS**- Jennifer Peck and George Bechtel

David Grbich, President, will be the third member of all Committees

**CORRESPONDENCE**

NONE

**COMMITTEE REPORTS**

**Administraton-Brian Cuddy, Jeff Thrush, Dave Grbich**-the annual audit has been completed. The auditors have made some recommendations that the Administration Committee will review. The Secretary position is still on hold due to the COVID 19. Continue to work on fee schedule.

**Public Works-Jennifer Peck-Kevin Musselman-DaveGrbich** conducted a workshop to review the Ordinances for Parking.

**Public Works-Don Harner- Dave Grbich**-items previously discussed.

**EXECUTIVE SESSION**

None

**ADJOURNMENT FROM COUNCIL**

The meeting adjourned at 7:50

Attest:

Approved:

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Trudy Koppenhaver  
Acting Secretary

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Dave Grbich  
President  
Dauphin Borough Council