

**DAUPHIN BOROUGH**  
**COUNCIL MEETING MINUTES**

June 3, 2020

Council meeting came to order at 7:02 p.m.

Meeting was conducted via conference call (978)990-5153

**Roll Call of Council**

Council President	David Grbich
Council Vice-President	Brian Cuddy
Council Pro-Tem	Donald Harner
Councilman	Kevin Musselman
Councilman	Jeffrey Thrush
Councilwoman	Jennifer Peck
Councilman	George Bechtel
Mayor	Michael McKenna
Treasurer	Cindy Long
Acting Secretary	Trudy Koppenhaver

**APPROVAL OF MINUTES**

A motion by Councilman Musselman and second by Councilman Thrush to approve the minutes of the May 5, 2020 Borough Council meeting, as presented, passed unanimously by a roll call vote.

**Open Comments from Dauphin Borough Residents**

Mr. Gerald Blineberry, owner of 14 Hillside Road, spoke regarding his intentions to subdivide 14 Hillside to establish another home on the property. Mr. Blineberry stated his Engineers would be in contact with the appropriate persons to begin the process. Mr. Blinberry stated he is not interested in subdividing the property into several lots. It will be for the purpose of building a personal resident.

**Bob Rusbatch, EMC Coordinator for Middle Paxton Township/ Dauphin Borough**

**No report**

## George Bechtel-Parks and Recreation

The Krunch Softball Team requested permission to hold a tournament on September 12-13, 2020. If the Dauphin Parks and Recreation is not able to begin their softball season by July 1, 2020, the Association has decided to cancel the entire season.

Councilman Thrush reported storm damage to the Dauphin Pool roof. Councilman Thrush announced the pool will open June 12 and will follow CDC guidelines.

### Engineer's Report

**Dauphin County Infrastructure Bank Street Project**-ADA ramps construction began the week of June 1, 2020. Paving is weather dependent scheduled to begin two weeks after completion of ADA ramps. Street closures will be coordinated with the Mayor. The contractor was asked to give advance notice to residents to avoid surprised street closings. Keith Heigel will receive updates from Hempt on the paving. Provisions will be made for emergency vehicles. Councilman Musselman reported Hempt Brothers will provide an updated schedule every week, which will be a two week working schedule, to the Borough per the pre-construction meeting.

**Stormwater Considerations for the end of Floral Lane**-this project design was proposed due to a request by Mr. Ballos (a downstream ad joiner) and recommended by Council.

As of April 30, 2020 an E Mail has been received from the Ballos's with the following concerns:

1. The pond is filling in with dirt.
2. Oil slicks have been noticed on the pond.
3. Experiencing a lot of corrosion, impacting the lane.
4. Have not been able to have the water tested due to the current COVID-19 virus.
5. Concerns that the pond runs into Stoney Creek.
6. Recommends a different solution other than the runoff into the pond.

Keith is recommending reviewing the Easement agreement with the Solicitor or considering other options before moving forward with the trench drain. As of the June 3, 2020, Council meeting the Solicitor has reviewed the facts and indicated the project can move forward with the trench drain. The drain will not impact as well as nothing will be constructed on or within the natural perimeters of the Ballos easement. Therefore, there is not requirement for written content from the Ballo's. A motion to move forward with the trench drain, was made by Councilman Harner and second by Councilwoman Peck. The motion passed unanimously by roll call vote.

A letter will be sent to Mr. Ballos informing Mr. Ballos of Council intentions.

**Street Degradation Ordinance**-at the advice of the Solicitor, Council should implement a new fee schedule, including street degradation, before passing an ordinance. A fee schedule, including Street Degradation, should be adopted by a resolution.

**Dauphin Borough Gaming Grant**-The project was awarded at a Special Meeting on April 23, 2020. The pavilion delivery is scheduled the week of June 8, 2020. A preconstruction meeting was held with the Costar contractor and Farhat.

DCNR awarded an additional \$44,000.00 to the Borough with an equal match by the Borough toward the Park Project. The draw of \$75,000.00 was received from DCNR and deposited in a separate bank account.

**608 Erie Street**-Council has been informed that the owner of the property, Mary Zeiders, is deceased. The Solicitor has reached out to the Register Wills to determine if an estate has been established and who established the estate. Once the Council determines the Personal Representative of the Estate, the Notice of Violation will be send to the Representative.

**Dauphin Borough Welcome Sign**-Keith has additional estimates for review. All estimates should be sent to the Public Works Committee. President Grbich suggested placing the sign on hold until the next budget.

**614 Charles Road**-Councilman Cuddy received a phone call from the owner concerning the main lateral to the sewer at his property. The owner is concerned there is a problem with the lateral. Keith Heigel will speak with Troy Toland concerning this issue.

## **SOLICITOR'S REPORT**

**International Property Maintenance Code**-Ordinance 2020-03-A motion made by Councilwoman Peck and Second by Councilman Cuddy passed unanimously with a roll call vote.

**Tax Identification for the Dauphin Municipal Sewer Authority**-Adam Zei is researching. Mr. Rudy has turned a Sewer Authority check over to the Borough. Adam will schedule a meeting with the Authority to discuss Committee assignments and an audit of the Municipality.

**500 Erie Street**-settlement should occur June 5, 2020. The Borough will be paid in full for the outstanding sewer and trash bill.

**Traffic Ordinance**-a motion to move forward with the advertising of the Traffic Ordinance, with amendments made by the Solicitor, was made by Councilman Harner and second by Councilwoman Peck. Motion was approved unanimously by verbal roll call.

## **TREASURER'S REPORT**

A motion to approve the Treasurer's reports for May 2020 was made by Councilwoman Peck and second by Councilman Thrush. The motion passed unanimously by a roll call vote.

Councilwoman Peck questioned the LDI billing. The Solicitor stated that LDI has a financial obligation to repay for any professional services accrued by engineering or legal services. The solicitor will follow up with LDI concerning the deficiency. The current outstanding balance is \$35,000.00.

At the recommendation of the Solicitor, no further discussion or work will be completed with LDI until the outstanding balance is paid.

### **Mayor's Report**

The mayor stated he handled seven complaints during the month. Mayor McKenna reported he will have pictures of street markings, around corners, to distribute to Council Members at next month's meeting. The mayor had a request for several residents to hold a car wash. The solicitor stated as long as they are performing the car wash on their private property it would be allowed.

### **UNFINISHED BUSINESS**

**Security Camera**-Councilman Grbich stated he would make an appointment with Larry Rank, of Tech Port Services, to receive an estimate.

After discussion, it was determined that the Dauphin-Middle Paxton Joint Park Authority and the Dauphin Recreation Association will not be billed sewage for June. The entities will be billed in July 2020.

**Mailboxes on Allegheny Street**-Four mailboxes on Allegheny Street must be moved due to parking for the park project. A motion for the Borough to acquire the expense of moving the mail boxes was made by Council Musselman and second by Councilwoman Peck. Motion was approved unanimously by roll call.

### **NEW BUSINESS**

NONE

### **CORRESPONDENCE**

The 250<sup>th</sup> Anniversary celebration has been postponed until 2021. A traveling May Fair was discussed. At the direction of Council it was decided because of the park improvements and for the safety of the children it would not be advisable to hold an event on the Community Park grounds at this time. The Mayor will contact Andy Megonnel with Council's decision.

### **COMMITTEE REPORTS**

**Administration-Brian Cuddy, Jeff Thrush, Dave Grbich**-will begin the second round of interviews for the Secretary/Administrator position. Dave Grbich will schedule a meeting to review the fee schedule. The auditor's response is due.

**Community Affairs-Jennifer Peck-George Bechtel-Dave Grbich**- all Notice of Violations should be sent to the Community Affairs Department. Councilwoman Peck is requesting a copy of the Road Masters report monthly

**Public Works-Don Harner- Kevin Musselman- Dave Grbich**-will budget next year for a new roof. A motion to replace the digestive motor, at the sewer plant, was made by Councilman Harner and second by Council Musselman at the cost of approximately \$6,875.00 for the labor and new motor. Motion passed unanimously by a roll call vote.

**EXECUTIVE SESSION**

None

**ADJOURNMENT FROM COUNCIL**

The meeting adjourned at 9:05 p.m.

Attest:

Approved:

---

Trudy Koppenhaver  
Acting Secretary

---

Dave Grbich  
President  
Dauphin Borough Council