



Borough of Dauphin

COMPLAINT INFORMATION FOR RESIDENTS

Here are a few examples of issues that residents may need to report:

- * Animals roaming at large*
- * Loud noises or disturbances*
- * Residents not picking up after their pet*
- * Illegal fireworks*
- * Destruction of property*

If you have a concern or complaint, we ask that you begin by talking to the other party in order to resolve the matter amicably. If this is unsuccessful or not practical, please fill out a complaint form and submit it to the Borough. Complaint forms can be found on our website, DauphinBorough.org, or at the Borough office located at 200 Church Street, Dauphin, PA 17018.

The Borough will review your complaint and determine the most appropriate next step to address the subject matter of the complaint.

Anonymous or verbal complaints will not be addressed. In the process of investigation, the Borough office does not share your identity, nor is the complaint form subject to the Right-to-Know Law, however you may be called in as a witness in court if the issue advances to the Magisterial District Judge.

If your concern is URGENT, please contact the Borough Administrator/Secretary at 717-921-2633.



Borough of Dauphin

COMPLAINT FORM

Complainant: _____

Address: _____

Daytime Phone: _____ Email Address: _____

Nature of Complaint

_____ Property _____ Zoning _____ Noise _____ Animal _____ Other

Property Address of concern: _____

Name of Property Owner, if known: _____

Details of Complaint: _____

Did Complainant speak with the property owner about this concern? _____ Yes _____ No

If so, what was their response? _____

Has Complainant registered this complaint in the past? _____ Yes _____ No

If so, when was previous complaint registered? _____

Signature of Complainant: _____ Date: _____